STAFF REPORT

SAUSALITO ZONING ADMINISTRATOR

Project Fisher-Irwin Residential Restoration Extension / 640 Sausalito Blvd.

Extension of Nonconformity Permit

NC 05-003

Meeting Date July 29, 2010

Staff Alison Thornberry, Assistant Planner

This Staff Report supplements the Staff Report dated April 13, 2005.

REQUESTS

Approval of a one-year extension for a Nonconformity Permit (NC 05-003) for renovations to an existing home including converting the existing two-family structure to a single-family home and making interior and exterior improvements to the primary residence and exterior modifications to the detached garage with studio apartment above at 640 Sausalito Boulevard (APN 065-163-01).

PROJECT INFORMATION

Applicant Terence L. Irwin

Property Owner Michael J. Fisher and Terence L. Irwin

Location/Size 640 Sausalito Boulevard; APN 065-163-01

10,000 square feet (see **Exhibit B** for vicinity map)

General Plan Medium Low Density Residential (up to 7.3 dwelling units per acre)

Zoning R-1-6 (Single Family Residence)

Authority Extension of Approved Permits (Zoning Ordinance Section 10.50.140)

CEQA: Class 1 Categorical Exemption pursuant to Section 15301(I) and 15303.

BACKGROUND

The project application was originally filed on January 12, 2005 by Michael Froehlich, on behalf of the property owners Michael Fisher and Terence Irwin. The project site is listed on the Sausalito "Noteworthy Structures and Sites" listing, and was required to meet with and receive recommendations on the proposed design by the Historic Landmarks Board (HLB). Prior to the submittal of a Nonconformity Permit application, the HLB held five meetings with the property owner, including one site visit, and the HLB was supportive of the design and the owners plan to return several architectural features which had been lost over the years. On January 26, 2005 the HLB gave their support of all portions of the owner's proposal.

On April 13, 2005 the Planning Commission held a public hearing on the Nonconformity Permit for renovations to the existing home including converting the existing two-family structure to a single-family home and making interior and exterior improvements to the primary residence and exterior modifications to the detached garage with studio apartment. On April 13, 2005 the Planning Commission approved the Nonconformity Permit via Resolution No. 2005-16 (Exhibit C).

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On July 7, 2005 a Building permit was submitted for the Planning Commission approved work. The building plans went through several revisions to adequately respond to all building plan check comments. The building permit was approved and issued on April 9, 2007. With the timeframe of the project exceeding multiple years, and the cost of the project rising from the start of the architectural planning to the final issuance of the building permit, the applicant faced a downturn financially. The start of the recession put a temporary hold on the property owner's speed in moving forward.

The applicant requests Zoning Administrator approval of a one-year time extension of the previously-approved Nonconformity Permit in order to provide additional time to proceed with construction of the residence.

PROJECT ANALYSIS

EXTENSION OF PERMIT FINDINGS

In order to approve of conditionally approve the permit extension for the Nonconformity Permit, the Zoning Administrator must determine that the proposed project is in conformance with the required findings listed in Sections 10.50.140.D of the Zoning Ordinance. Since the approval of the Nonconformity Permit in 2005 there are no new adopted standards or ordinances that would affect the design and construction of the project as previously approved. Staff is not aware of any change in conditions or circumstances that have occurred that would have been grounds for denial of the original application. If the applicant had not experienced such an economic downfall at the same time the building permits were issued, the property owners would have continued and completed the approved project. The property owners have spent a great deal of time and money to bring this noteworthy structure back to original architectural style, and would like to finish what they had started.

CONCLUSION

Staff concludes the requisite findings can be made to approve the permit time extension for the Nonconformity Permit as described in the draft resolution of approval.

PUBLIC NOTICE AND CORRESPONDENCE

On July 16, 2010 public hearing notices were mailed to property owners within 300 feet of the project site.

No correspondence regarding the project has been received as of the writing of the staff report.

RECOMMENDATION

Staff recommends the Zoning Administrator approve the attached draft resolution (**Exhibit B**) which approves a permit time extension for a Nonconformity Permit for renovations of the existing residence at 640 Sausalito Boulevard (NC 05-0003).

Alternatively, the Zoning Administrator may:

- Approve the permit time extension with modifications; or
- Continue the hearing for additional information and/or project revisions; or
- Deny the permit time extension, and direct Staff to return with a Resolution of Denial.

EXHIBITS

- A. Vicinity Map
- B. Draft Resolution
- C. Planning Commission Resolution No. 2005-16
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SAUSALITO ZONING ADMINISTRATOR RESOLUTION NO. 2010-XX

A RESOLUTION APPROVING A ONE-YEAR TIME EXTENSION OF A NONCONFORMITY PERMIT FOR THE RENOVATION OF THE RESIDENCE AT 640 SAUSALITO BOULEVARD (NC 05-003)

WHEREAS, an application has been filed by the applicant, Terence Irwin on behalf of the property owners, Michael Fisher and Terence Irwin, requesting Zoning Administrator approval of a one-year time extension of the Planning Commission's approval of Nonconformity Permit, NC 05-003, at 640 Sausalito Boulevard (APN 065-163-01); and

WHEREAS, the Zoning Administrator conducted a duly-noticed public hearing on July 29, 2010 at which time all interested persons were given an opportunity to be heard; and

WHEREAS, the Zoning Administrator finds that the proposed project is categorically exempt from the requirements of CEQA pursuant to CEQA Guidelines Section 15301 (I) and Section 15303 (a); and

WHEREAS, the Zoning Administrator has reviewed and considered the project plans prepared by Michael Froehlich, entitled "Restorations/Upgrades at 640 Sausalito Blvd.," and date-stamped received on March 8, 2005, and Planning Commission Resolution No. 2005-16, approved April 13, 2005; and

WHEREAS, the Planning Commission has received and considered oral and written testimony on the subject application; and

WHEREAS, the Planning Commission has reviewed and considered the information contained in the staff reports for the proposed project; and

WHEREAS, the Planning Commission finds that, as conditioned herein, the proposed project complies with the requirements of the General Plan and Zoning Ordinance as described in the staff report dated July 29, 2010; and

NOW, THEREFORE, THE PLANNING COMMISSION HEREBY RESOLVES AS FOLLOWS:

A one-year time extension through April 13, 2011 of a Nonconformity Permit (NC 05-003) for 640 Sausalito Boulevard, is approved based upon the findings in **Attachment 1**, subject to the conditions of approval in **Attachment 2** and as shown in the project plans titled "Restorations/Upgrades at 640 Sausalito Blvd." date-stamped received on March 8, 2005 in **Attachment 3**.

Date	Jeremy Graves, AICP
	Zoning Administrator

ATTACHMENTS

- 1 Findings
- 2 Conditions of Approval
- 3 Project Plans

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ZONING ADMINISTRATOR RESOLUTION JULY 29, 2010 NC 05-003 640 SAUSALITO BOULEVARD

ATTACHMENT 1: FINDINGS FINDINGS FOR AN EXTENSION OF APPROVED PERMITS

1. EXTENSION OF APPROVED PERMITS FINDINGS

In accordance with Zoning Ordinance Section 10.50.140.D (Land Use Permit Procedures), an Extension of an Approved Permit can be approved based on the following findings:

A) No change of conditions or circumstances has occurred that would have been grounds for denying the original application;

Based upon the staff's site visit to the proposed project site, the site and area have not undergone any significant change of conditions or circumstances that would have been grounds for denying the original application.

B) The applicant has been diligent in pursuing implementation of the permit; and

On July 7, 2005 a Building permit was submitted for the Planning Commission approved work. The building plans when through several revisions to adequately respond to all building plan check comments. The building permit was ultimately approved and issued on April 9, 2007. With the timeframe of the project exceeding multiple years, and the cost of the project rising from the start of the architectural planning to the final issuance of the building permit, the applicant faced a downturn financially. The start of the recession put a temporary hold on the property owner's speed in moving forward. The property owners have spent a great deal of time and money to bring this noteworthy structure back to original architectural style, and would like to finish what they had started.

C) Modified conditions have been imposed which update the permit to reflect current adopted standards and ordinance requirements.

Since the approval of the Nonconformity Permit in 2005 there are no new adopted standards or ordinances that would affect the design and construction of the project as previously approved.

ZONING ADMINISTRATOR RESOLUTION JULY 29, 2010 NC 05-003 640 SAUSALITO BOULEVARD

ATTACHMENT 2: CONDITIONS OF APPROVAL

These conditions apply to the project plans prepared by Michael Froehlich, entitled "Restorations/Upgrades at 640 Sausalito Blvd.," and date-stamped received on March 8, 2005:

- 1. This approval will expire ON April 13, 2011 if the property owner has not exercised the entitlements hereby granted.
- 2. All conditions of approval contained in Planning Commission Resolution 2005-16 remain in force.

Advisory Notes

Advisory notes are provided to inform the applicant of Sausalito Municipal Code requirements, and requirements imposed by other agencies. These requirements include, but are not limited to, the items listed below.

- 1. All applicable City fees as established by City Council resolutions and ordinances shall be paid.
- 2. Construction Impact Fees shall be paid in accordance with the Construction Impact Fee Ordinance. The fee is due prior to issuance of Building Permit.
- 3. Encroachment permit, grading permit, third party review fees (cost plus 10%) fees shall be paid.
- 4. An encroachment permit shall be obtained from the Public Works Department prior to using the public right of way for non-public purposes (e.g., material storage, sidewalk construction or demolition) including any and all construction and demolition activities.
- 5. Grading/drainage permit(s) shall be obtained from the Public Works Department for any earthwork in excess of 50 cubic yards.
- 6. Grading on hillside land with of geologic formation known to slide will be limited to between April 15 and October 15 without written approval of the City Engineer.
- 7. Pursuant to Municipal Code Chapter 11.17, dumping of residues from washing of painting tools, concrete trucks and pumps, rock, sand, dirt, agricultural waste, or any other materials discharged into the City storm drain system that is not composed entirely of storm water is prohibited. Liability for any such discharge shall be the responsibility of person(s) causing or responsible for the discharge. Violations constitute a misdemeanor in accordance with Section 11.17.060.B.
- 8. Pursuant to Municipal Code Section 18.08.020, overhead electrical and communication service laterals shall be placed underground when the main electrical service equipment is relocated or replaced.
- 9. Pursuant to Municipal Code Section 12.16.140, the operation of construction, demolition, excavation, alteration, or repair devices and equipment within all residential zones and areas within a 500 foot radius of residential zones shall only take place during the following hours:

Weekdays – Between 8:00 a.m. and 7:00 p.m. Saturdays – Between 9:00 a.m. and 5:00 p.m. Sundays – Prohibited Holidays recognized by the City – Between 9:00 a.m. and 7:00 p.m.

Homeowners currently residing on the property and other legal residents may operate the equipment themselves on Sundays between 9:00 a.m. and 7:00 p.m.

10. Permits required by other agencies having jurisdiction within construction area shall be obtained in accordance with their respective agency's regulations.

ZONING ADMINISTRATOR RESOLUTION JULY 29, 2010 NC 05-003 640 SAUSALITO BOULEVARD

ATTACHMENT 3: PROJECT PLANS See Attachment B of Planning Commission Resolution No. 2005-16 for the Approved Plans

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RESOLUTION NO. 2005 – 16

RESOLUTION OF THE SAUSALITO PLANNING COMMISSION APPROVING NONCONFORMITY PERMIT AND RECOMMENDING APPROVAL OF AN ENCROACHMENT AGREEMENT (APPLICATION NC 05-003) FOR RENOVATIONS TO THE HOME AT 640 SAUSALITO BOULEVARD

WHEREAS, an application has been filed by the applicant and architect, Michael Froehlich, on behalf of Terrence Irwin and Michael Fisher, the property owners, requesting Planning Commission approval of Nonconformity and Encroachment Permits for renovations to the home at 640 Sausalito Boulevard (APN 065-163-01); and

WHEREAS, the Planning Commission conducted duly noticed public meetings on April 13, 2005 in the manner prescribed by local ordinance, at which time all interested persons were given an opportunity to be heard; and

WHEREAS, the Planning Commission finds that the proposed project is categorically exempt from the requirements of CEQA pursuant to Section 15303; and

WHEREAS, the Planning Commission has reviewed and considered the project plans titled "Restoration/Upgrades at 640 Sausalito" stamped received by the City of Sausalito on March 8, 2005; and

WHEREAS, the Planning Commission has received and considered oral and written testimony on the subject application and obtained evidence from site visits; and

WHEREAS, the Planning Commission has reviewed and considered the information contained in the April 13, 2005 staff reports for the proposed project; and

WHEREAS the Planning Commission finds that, as conditioned herein, the proposed project complies with the requirements of the Zoning Code as outlined in the staff report; and

WHEREAS, the Planning Commission finds that, as conditioned herein, the proposed project complies with the General Plan as outlined in the staff report; and

WHEREAS, the Planning Commission has determined that the proposed project promotes the preservation of a historic structure and is consistent with the principles of historic preservation.

NOW, THEREFORE, THE PLANNING COMMISSION HEREBY RESOLVES AS FOLLOWS:

- 1. The Nonconformity Permit is approved, and the Encroachment Permit recommended for approval, as outlined in the attached findings (Attachment A).
- 2. The Nonconformity Permit is approved and Encroachment Permit recommended for approval for project plans titled "Restoration/Upgrades at 640 Sausalito" stamped received by the City of Sausalito on March 8, 2005 (Attachment B), subject to the attached conditions of approval (Attachment C)

RESOLUTION PASSED AND ADOPTED, at the regular meeting of the Sausalito Planning Commission on the <u>13th</u> day of <u>April 2005</u>, by the following vote:

AYES:

Commissioner:

Chair Leone, Vice-Chair Kellman, Pettitt, Keller, Bossio

NOES:

Commissioner:

ABSENT:

Commissioner:

SECRETARY TO THE PLANNING COMMISSION

GENERAL NOTES

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CONSULTANTS

GEOTECHNICAL CONSULTANT
GEOENGINEERING, INC.
134 PAUL DRIVE, SUITE 102
SAN RAFAEL, CA 94903
(415) 492–1747
(415) 492–8887 (fx)

LANDSCAPE DESIGN WATERMAN & SUN 633 COWPER STREET PALO ALTO, CA 94301 (650) 321-9640 ITEM NO.

(650) 321-5644 (fx)

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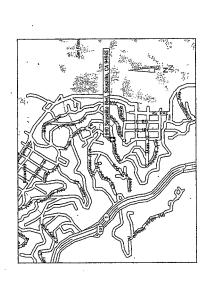
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RESTORATION/UPGRADES AT:

640 SAUSALITO BLVD.

SAUSALITO, CALIFORNIA

CITY OF SAUSALITO



LOCATION MAP

PLAN INDEX

ARCHITECTURAL: 42.3

M Michael Froehlich Archiect

942 KIRKHAU STREET SIN FRANCISCO, CA 94122 PHONE 415.691.8269 FAX: 415.681.9342 EMML: UMENNOWORDINGLET

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LANDSCAPING (BY WATERNAN & SUN);
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L2 PROPOSED HARDSCAPE
L3 LANDSCAPE PLAN

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ZONING:

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BUILDING HEIGHT CONSTRUCTION;

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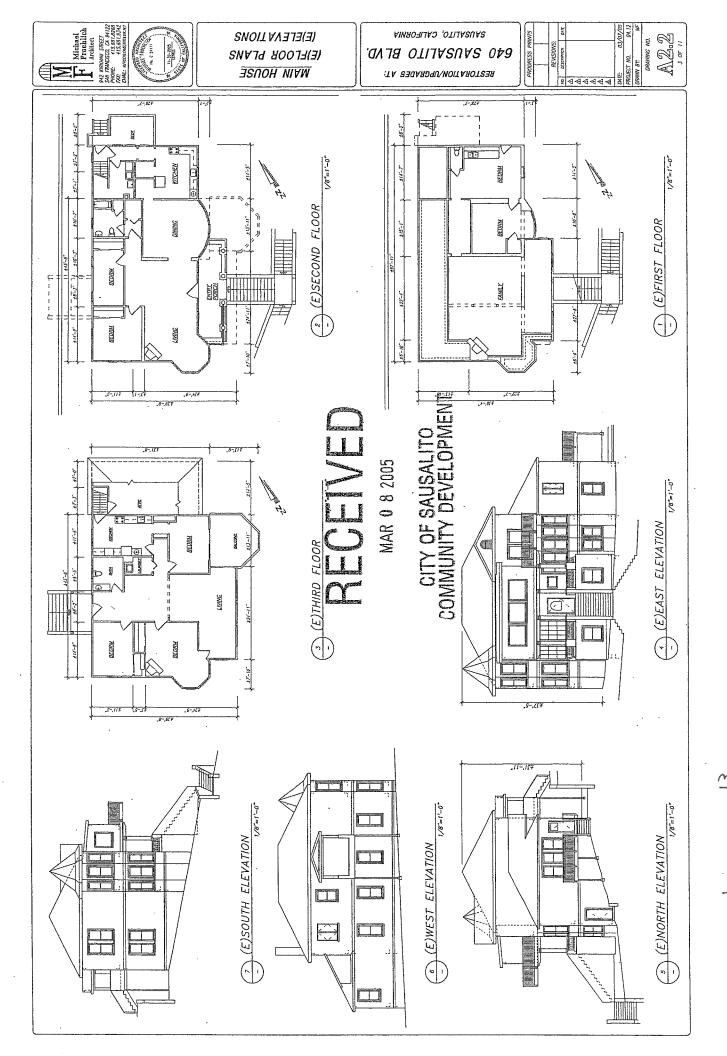
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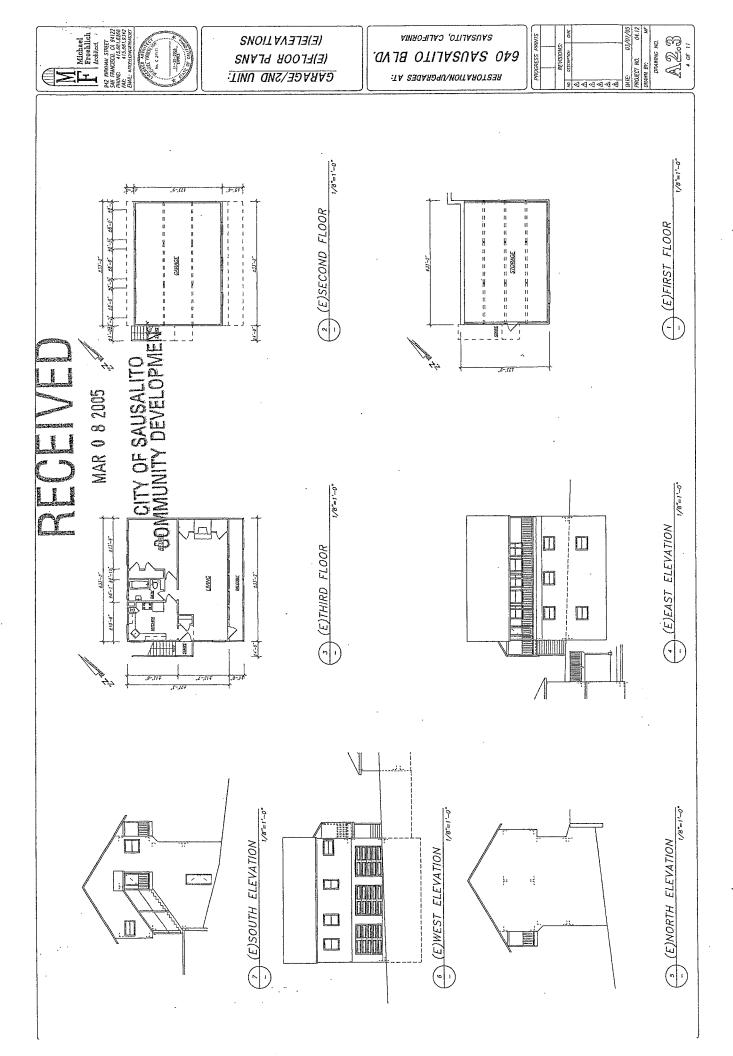
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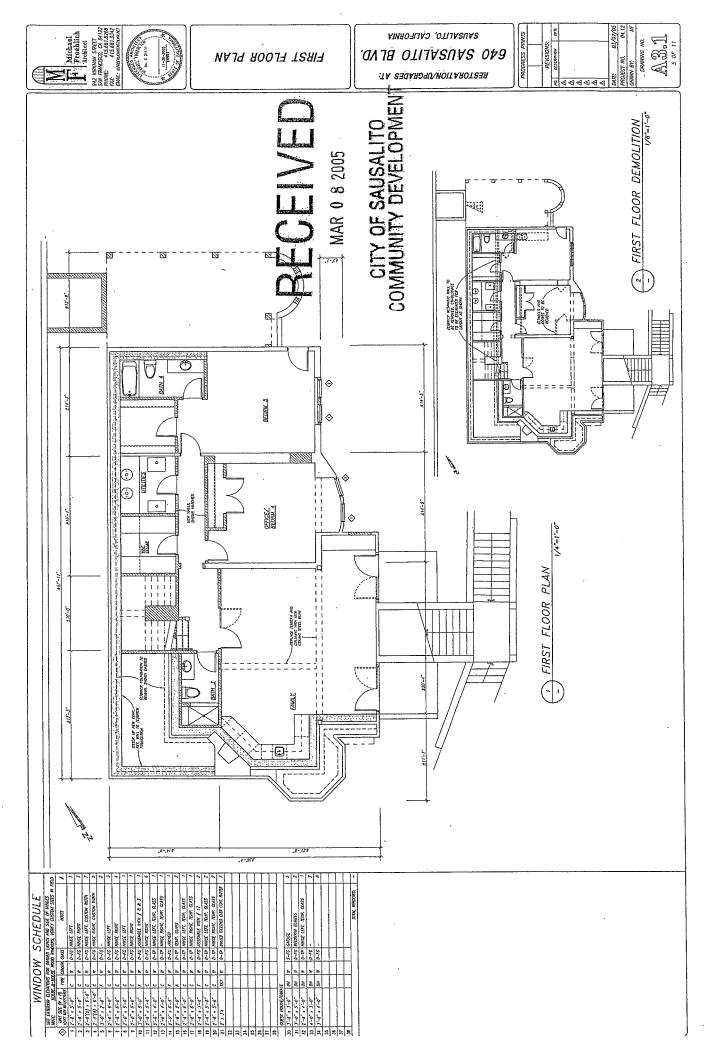
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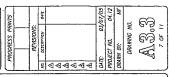
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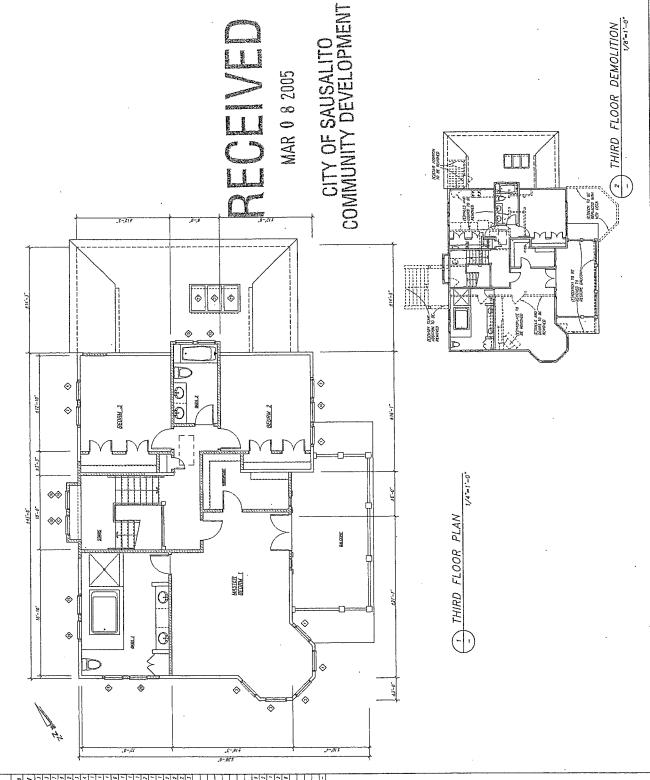
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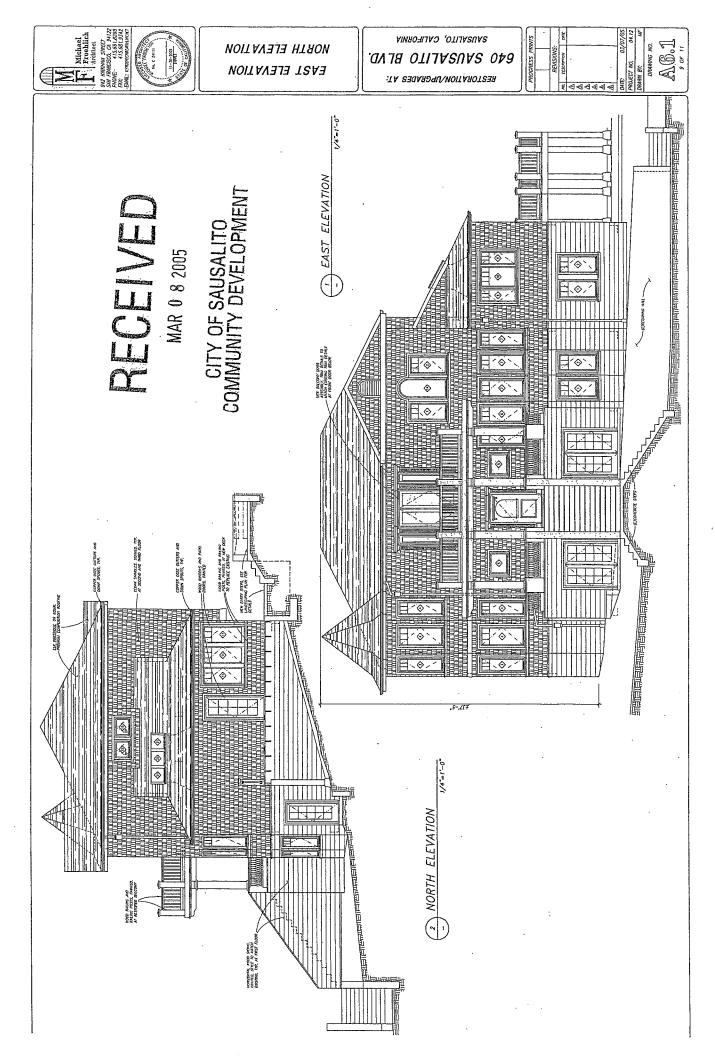
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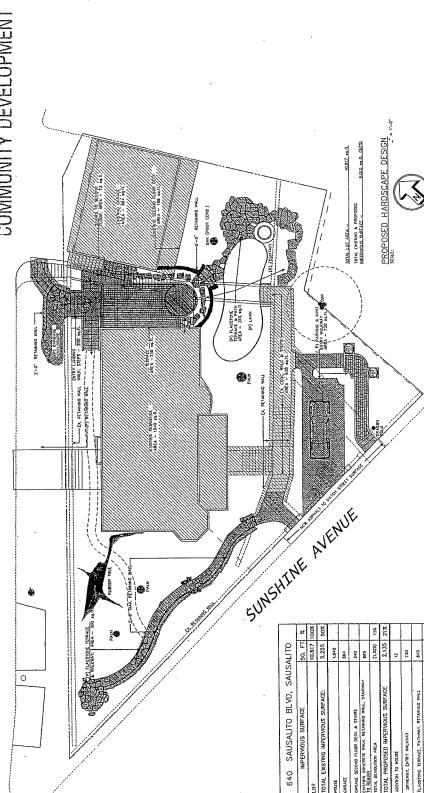
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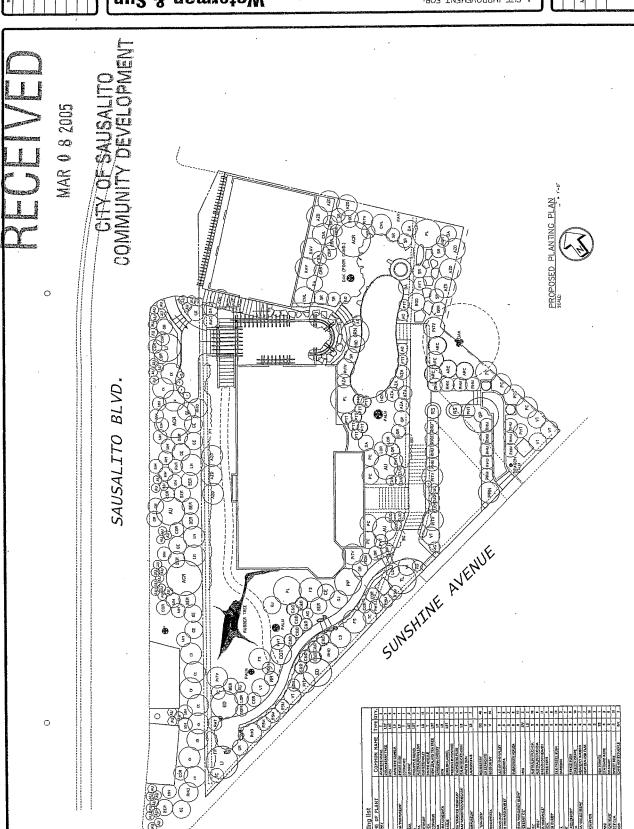
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SAUSALITO, CALIFORNIA 640 SAUSALITO BLVD. THOMAS FROST HOUSE A SITE IMPROVEMENT FOR:

NAMRSTAW ,H TRSBOR SAN COMPER STREET, PALO

Waterman & Sun RESIDENTAL AND LANDSOLFE DESIGN



PLANNING COMMISSION HEARING April 13, 2005 APPLICATION NO. NC 05-003 640 SAUSALITO BOULEVARD

ATTACHMENT A: FINDINGS

1. NONCONFORMITY PERMIT FINDINGS

Pursuant to Sausalito Municipal Code Section 10.62 (Nonconformity Permits), it has been found that the requested nonconformity permit may be issued based on the following findings:

- A) Plans that document the nonconforming zoning entitlement being requested are on file with the City or an Evidentiary Public Hearing has been held to document the existence and extent of requested nonconforming zoning entitlement..
 - Staff has determined that the present non-conformities are legally existing. An early photograph of the home is attached to the Historic Landmarks Board memorandum.
- B) The existing non-conforming use and/or structure has not resulted in a notable negative impact or nuisance to the surrounding properties and district (i.e. excessive parking demand, traffic, noise, view obstruction, etc)...
 - There have been no notable negative impacts or nuisances resulting from then nonconforming use and structure.
- C) The non-conforming use or structure is not incompatible with the general character of the surrounding neighborhood or district.
- D) Large homes exceeding the maximum FAR for the R-1-6 district are typical in the immediate neighborhood. Multi-family structures and accessory dwelling units also are present in the area. The nonconforming use and structure therefore is not incompatible with the general character of the surrounding neighborhood or district.
- E) If the application is for a nonconforming use, the non-conforming use will contribute to the social and economic vitality of the district or will otherwise benefit the public health, safety and welfare.
 - Considering the region's shortage of housing and housing affordability crisis, maintaining the second unit provides an important benefit to the public welfare.
- F) The requested action will not be inconsistent with the purpose and intent of the zoning

district.

The purpose of the R-1-6 District is to provide an area for low-density, detached single-family residential land use. Considering the absence of complaints regarding the non-conforming use and the de-intensification of the use from a three-unit to two-unit residence, the action would not be inconsistent with the purpose and intent of the district.

G) If it is a nonconforming structure, the applicant has reduced the nonconformities to an extent reasonably practicable.

The project would reduce the floor area of the main house from 4,467 square feet to 4,414 square feet. Because the project involves the restoration of an historic home, this reduction in floor area can be considered reasonably practicable.

2. ENCROACHMENT PERMIT FINDINGS

Pursuant to the City of Sausalito Municipal Code Chapter 10.56 (Encroachment Agreements), it has been found that the Planning Commission can recommend approval of the requested Encroachment Agreement be issued based on the following findings

A) The proposed encroachment is compatible with the surrounding area and will either improve or not significantly diminish visual or physical public enjoyment of the streetscape upon which the encroachment is proposed.

The proposed entry steps, retaining wall and garage enclosure appear to be compatible with both with the 640 Sausalito Boulevard property and the surrounding neighborhood.

B) The encroachment will not adversely affect the usability or enjoyment of adjoining parcels nor create or extend an undesirable land use precedent.

The proposed encroachments are of a minor nature and are located and designed in such a way as not negatively affect adjoining parcels or create a an undesirable land use precedent.

C) The encroachment is necessary to the reasonable use and enjoyment of the property and the extent of the encroachment is justifiable.

A means of entry to the property from Sausalito Boulevard is necessary for the reasonable use and enjoyment of the property.

D) The proposed encroachment will not adversely affect the public circulation nor create

or constitute a hazard to public safety.

It does not appear that the proposed encroachment will adversely affect the public circulation nor create or constitute a hazard to public safety.

E) The value of the proposed improvements will not prejudice a policy decision to terminate the encroachment nor preclude or make difficult the establishment or improvement of streets or pedestrian ways.

The value of the proposed improvements are not anticipated to prejudice any future policy decisions to terminate the encroachments nor preclude or make difficult the establishment or improvement of streets or pedestrian ways.

PLANNING COMMISSION HEARING April 13, 2005 APPLICATION NO. NC 05-003 640 SAUSALITO BOULEVARD

ATTACHMENT C: CONDITIONS OF APPROVAL

- 1. Approval of this Application is limited to the project plans titled "Restoration/Upgrades at 640 Sausalito" stamped received by the City of Sausalito on March 8, 2005; and
- 2. This approval will expire in five (5) years from the date of adoption of this resolution if the property owner has not exercised the entitlements hereby granted.
- 3. Construction materials, equipment, vehicles, and debris boxes shall be placed to minimize obstruction of roads and gutters, shall be maintained in a clean and safe condition, and shall not be maintained in a manner that becomes a nuisance to the neighborhood.
- 4. Pursuant to Ordinance 1143, the operation of construction, demolition, excavation, alteration, or repair devices within all residential areas or within a 500 foot radius of residential zones shall be limited to the following hours:
 - a. Weekdays Between 8 a.m. and 7 p.m.
 - b. Saturdays Between 9 a.m. and 5 p.m.
 - c. Holidays Between 9 a.m. and 7 p.m.

Such operation is prohibited on Sundays except by a homeowner residing on the property. Such work shall be limited to 9 a.m. to 7 p.m.

- 5. Dumping of residues from washing of painting tools, concrete trucks and pumps, rock, sand, dirt, agricultural waste, or any other materials discharged into the City storm drain system that is not composed entirely of storm water is prohibited pursuant to Sausalito Municipal Code (SMC) Chapter 11.17. Liability for any such discharge shall be the responsibility of person(s) causing or responsible for the discharge. Violations constitute a misdemeanor in accordance with SMC Section 11.17.060.B.
- 6. All exterior security lighting must be small fixtures that are shielded and downward facing, and subject to the review of the Community Development Department prior to final sign off of the building permit.
- 7. As a condition of this approval, no alternative or unrelated construction, site improvements, tree removal and/or alteration, exterior alterations and/or interior alterations and/or renovations not specified in the project plans, or alterations approved by the Planning Director, shall be performed on the project site. In such cases, this approval shall be rendered null and void unless approved by the Community Development Department as a modification to this approval.

- 8. In the event that any condition imposing a fee, exaction, dedication or other mitigation measure is challenged by the project sponsors in an action filed in a court of law or threatened to be filed therein which action is brought within the time period provided by law, this approval shall be suspended pending dismissal or final resolution of such action. If any condition is invalidated by a court of law, the entire project shall be reviewed by the City and substitute conditions may be imposed.
- 9. In accordance with Ordinance No. 1160, the applicant shall pay any and all City costs arising out of or concerning the proposed project, including without limitation, permit fees, attorneys' fees, engineering fees, license fees and taxes, whether incurred prior to or subsequent to the date of this approval. Applicant acknowledges and agrees that City's costs shall be reimbursed prior to this approval becoming valid.
- 10. The applicant shall indemnify the City for any and all costs, including without limitation attorneys' fees, in defending this project or any portion of this project and shall reimburse the City for any costs incurred by the City's defense of the approval of the project.
- 11. An approval granted by the Planning Commission does not constitute a building permit or authorization to begin any construction. An appropriate permit issued by the Building Division must be obtained prior to constructing, enlarging, moving, converting, or demolishing any building or structure within the City.

Prior to issuance of a building permit:

- 12. The applicant shall submit for the review and approval of the Community Development Director a revised landscaping plan that includes the addition of one new Coastal Live Oak tree and retains the existing Bay Trees along the property line shared with 652 Sausalito Boulevard so as to maintain a privacy screen for the neighbors to the east.
- 13. During construction, any existing overhead utility services to the property (electric, phone, cable) shall be placed underground.
- 14. A grading permit shall be required if the grading quantities exceed 50 cubic yards.
- 15. If a grading permit is required, no grading and excavation operations shall occur between October 15th and April 15th except when in accordance with an approved erosion control and storm water pollution prevention plan.
- 16. A hydrology study based upon a 10-year design storm shall be performed for the site to determine appropriate storm drain facility design. Runoff water shall be distributed to flow off site as currently exists.
- 17. An encroachment permit shall be required for all improvements to be constructed within the public right-of-way.
- 18. A detailed site and project specific erosion and sedimentation control plan shall be submitted

as part of the project grading plans.

- 19. The sanitary sewer lateral serving the property shall have a video inspection submitted for review and approval by the City. The sewer lateral location shall be determined and mapped from the building to the City main.
- 20. A construction traffic control, parking, and staging plan and construction schedule shall be submitted for review and approval by the City Engineer. The traffic control plan shall address controlling traffic on Sausalito Boulevard and Sunshine Avenue during construction. The transportation of workers to and from the site shall be discussed in the report. Construction workers shall be prohibited from using on-street parking in the vicinity of the project and the applicant shall consider leasing an adequate number of parking spaces in a City parking lot to provide for construction workers. The staging plan shall show where dumpsters, equipment, and construction material are to be stored during construction and any areas within the street right-of-way to be used for off-loading material and equipment. An encroachment permit is required for any such storage in the City right-of-way.

During Construction:

- 21. The locations of all subsurface drains and clean-outs shall be surveyed and shown on the asbuilt plans.
- 22. "Construction Guidelines for Protected Trees" as identified in the project arborist report dated March 7, 2005 shall be implemented during construction to ensure minimal disturbance to and damage of trees located on the project site.