



APPROVED HOUSING ELEMENT COMMITTEE MINUTES

Monday, January 11, 2010

Time 5:30 p.m.

City Council Conference Room

City Hall at 420 Litho Street

1. **Call to Order – 5:32pm; All present, except as noted**
Chair Linda Pfeifer (City Council Rep) Vice-Chair Joan Cox (Planning Commission Rep)
Jonathan Leone (City Council Rep)* Stan Bair (Planning Commission Rep)
Steve Flahive (City Resident) Chris Visher (City Resident)
Vacant (City Resident)* Vacant (City Resident)*
Vacant (City Resident)*
* Absent
2. **Public Comment on Items Not on Agenda -- None**
3. **Approval of Minutes – December 15, 2009—***Stan Bair moved and Chris Visher seconded a motion to approve the December 15, 2009 minutes. The motion passed unanimously.*
4. **Discussion of HEC Materials Distributed December 15, 2009**
 - a. Current Housing Element-1995
 - b. Draft Housing Element- 2006
 - c. Marin Workbook
 - d. Other Materials*Committee Member Chris Visher noted that Exhibit A (a map) was missing from the City's 2006 draft Housing Element. Associate Planner Lilly Schinsing stated that she would distribute it at the next HEC meeting.*
5. **Overview of Element Background Section Requirements**
Associate Planner Lilly Schinsing distributed a document entitled "Housing Element Background Section Requirements." Associate Planner Schinsing clarified that the data used in the 2002-2006 draft Housing Element was 2000 Census data and the HEC will be using the 2000 Census information in addition to ABAG Projections 2007, and some State data from 2008. Vice-Chair Joan Cox stated that conversations she has had with Sausalito citizens have indicated that residents are not swayed by penalties associated with not adopting a Housing Element. Committee Member Steve Flahive explained that other compelling consequences include lawsuits. Associate Planner Schinsing clarified that some consequences of being sued include the courts suspending the City's ability to issue building permits, stepping in and approving housing projects, and ordering the City to pay attorney fees to plaintiff's attorneys. Following discussion, the Committee decided that Staff should create a talking points handout for the Committee members to use to stress compliance when having a dialogue with community members.
6. **Review of Meeting with ABAG on January 7, 2010**
Chair Pfeifer gave a summary of a meeting with ABAG on January 7, 2010 which was attended by Chair Pfeifer, Committee Member Chris Visher and Associate Planner Schinsing. Notably, the group learned that the appeal period to dispute the RHNA numbers for the 1999-2006 and 2007-2014 RHNA periods closed October 30, 2000 and January 18, 2008, respectively, and that the current RHNA allocations are the final housing unit number the HEC will work with. Additionally, the group learned that

although ABAG is receptive to liveboards and second units, HCD is the State Department that needs to be ultimately satisfied with the HEC's methodology. Chair Pfeifer indicated that she would distribute a summary of the ABAG meeting at an upcoming HEC meeting.

7. Discussion regarding Second Dwelling Units

Associate Planner Schinsing distributed preliminary materials regarding second dwelling units. The HEC held a discussion about the concept of including second dwelling units in the Housing Element Update.

8. Discussion regarding Liveboards

Associate Planner Schinsing distributed a draft summary document from a liveboard survey conducted in the summer of 2009. The HEC discussed the survey and the concept of including liveboards in the Housing Element Update. The HEC agreed by consensus that some representatives of the HEC and Staff should meet with HCD prior to the next HEC meeting.

9. Communications

- a. Staff- None
- b. HEC Members- None

10. Agenda Topics for Next Meeting- Review of Existing Conditions Background Data

11. Adjourn – 6:50pm