



APPROVED
HOUSING ELEMENT COMMITTEE MINUTES
Monday, March 8, 2010
City Council Conference Room
City Hall at 420 Litho Street

1. **Call to Order- 5:35 p.m.**
All present, except as noted
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|--|---|
| Chair Linda Pfeifer (City Council Rep) | Vice-Chair Joan Cox (Planning Commission Rep) |
| Jonathan Leone (City Council Rep)* | Stan Bair (Planning Commission Rep)* |
| Steve Flahive (City Resident)* | Chris Visher (City Resident) |
| Vacant (City Resident)* | Vacant (City Resident)* |
| Vacant (City Resident)* | |
- *Absent*

As there was not a quorum for this meeting no formal actions were taken

2. **Public Comment on Items Not on Agenda-** None
3. **Approval of Minutes**
HEC members made initial comments on the February 10, 2010 minutes. No action.
4. **Review of Housing Needs Analysis Chapter** (40 minutes; end at 6:20 pm)
The HEC discussed the first page of the draft Housing Needs Analysis Chapter. The HEC requested additional background information on the ABAG population projections.
5. **Discussion Regarding Presentations by Non-Profits**
– Inviting the Marin Housing Authority and/or Legal Aid of Marin to give a presentation to the HEC
The HEC discussed forming a subcommittee of the HEC to meet with housing non-profits
6. **Communications**
a. Staff- Work Breakdown Structure (Liveboards, Second Units, Apartments)
Staff distributed a draft work breakdown structure on how to analyze existing second units

b. HEC Members
The HEC discussed advertising for the three vacant HEC positions
7. **Agenda Topics for Next Meeting**
– Review of Housing Needs Analysis Chapter
– ABAG projection methodology
8. **Adjourn – 6:55 p.m.**
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