



APPROVED
HOUSING ELEMENT COMMITTEE MINUTES
Monday, August 23, 2010
5:30 p.m.
City Council Conference Room
City Hall at 420 Litho Street

1. Call to Order— 5:30pm

All present, except as noted

Chair Linda Pfeifer (City Council Rep)
Mike Kelly (City Council Rep)*
Steve Flahive (City Resident)*
Kim Stoddard (City Resident)
Carolyn Kiernat (City Resident)

Vice-Chair Joan Cox (Planning Commission Rep)
(arrived at 5:40 p.m.)
Stan Bair (Planning Commission Rep)*
Chris Visher (City Resident)
Joel Paul (City Resident) (arrived at 6:05 p.m.)

**Absent*

2. Public Comment on Items Not on Agenda- None

3. Approval of Minutes – July 12, 2010 and August 9, 2010

Vice-Chair Cox moved and Chris Visher seconded a motion to approve the minutes as amended. The motion passed unanimously.

4. Subcommittee Reports

- a. **Liveaboards** (Cox): Chair Pfeifer and Vice Chair Cox met with Bob Batha of BCDC. The 10% liveaboard cap is fairly firm absent exceptional circumstances. BCDC is willing to make certain other accommodations, however, including permitting a contract with a "honey boat" instead of requiring sewer hookups at each pier. Chair Pfeifer and Vice Chair Cox will visit various marina owners to update them on the information learned from BCDC. Any housing element will need to include provision for liveaboard parking, which is presently constrained.
- b. **Accessory Dwelling Units** (Schinsing): The City will be prepared to share a report at the next meeting on September 13, 2010.
- c. **Vacant Land** (Kiernat): Resident Kiernat will not make a report for her subcommittee this evening; she prefers to wait until she has an opportunity to meet with her other team member, Councilmember Mike Kelly.
- d. **Underdeveloped Parcels/Multi-Unit Parcel Opportunities** (Stoddard): The questionnaire has been finalized with input from Chair Pfeifer and is ready for production and mailing. Resident Stoddard suggests perhaps doing a press release before sending the survey. Joel Paul will assist. Various members of the HEC committee will assist staff in folding surveys and stuffing envelopes in an effort to get the survey mailed to residents promptly.

Public Comment: (1) Boats are on public trust tidelands. Many of the boats do not appear to qualify as affordable housing units. (2) Lots of boats would fall within affordable housing.

5. Review Draft Evaluation of 1995 Housing Element: Staff circulated and requested feedback on a draft evaluation of the 1995 Housing Element. Chair Pfeifer and Vice-Chair Cox have substantial comments. Kim Stoddard moved and Joel Paul seconded a motion to appoint a subcommittee consisting of Joan Cox and Chris Visher to review and edit the draft. Committee member feedback to staff is due by August 30. Cox and Visher will meet with City staff to incorporate feedback.

6. Scheduling First Public Workshop. Joel Paul will draft an informative notice that will (1) explain the housing element requirement and our process; (2) contain statistics; (3) review

options with a request for input, and (4) share our goals of meeting the housing requirement within an appropriate scale. The first public workshop will be held on October 16, 2010 at 9 a.m.

7. **RHNA Credits.** Staff circulated and discussed a report containing data regarding the RHNA requirements and credits to date.
 8. **Housing Element Progress Report.** Linda attended an HCD meeting with staff member Lilly Schinsing.
 9. **Communications**
 - a. Staff: None
 - b. HEC Members: None
 10. **Agenda Topics for Next Meeting:** It was agreed to add the following agenda item for the next meeting:
 - *Public Workshop goals, agenda, outreach*
 11. **Adjourn** – *Vice-Chair Cox moved and Chris Visher seconded a motion to adjourn. The motion passed unanimously and the meeting was adjourned at 7:10 p.m.*
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