



STAFF REPORT

SAUSALITO CITY COUNCIL

AGENDA TITLE:

Adopt Resolution Approving the FY2011-12 State of California Office of Traffic Safety (OTS) Grant Funding

RECOMMENDED MOTION:

Adopt resolution approving the spending plan for the FY2011-12 OTS Grant

SUMMARY

The City of Sausalito expects to receive \$65,000 from the State of California OTS to use towards creating bicycle safety programs and to enhance bicyclist and pedestrian safety. The Sausalito Police Department is proposing to utilize these funds to expand and subsidize traffic safety awareness programs and directed traffic enforcement and to purchase replacement radar equipment with modern LIDAR (Laser) speed enforcement equipment.

BACKGROUND

In recent years, the City of Sausalito has seen a dramatic increase in the amount of bicyclists that are selecting Sausalito as a destination for both tourism and sports riding. With this increase in bicyclists, the Sausalito Police Department (SPD) has seen a corresponding rise in the amount of citizen complaints stating that some bicyclists are riding in an unsafe manner. In addition, the SPD has received on-going complaints of both bicyclist and motorists failing to yield to pedestrians crossing the roadway. To help address this issue, SPD Officer Mike Davis applied for an OTS grant in the amount of \$65,000. In August of 2010, the SPD was awarded the OTS grant in that amount.

The OTS grant is broken down as follows:

Personnel Costs: \$42,161.00

- Educational Presentations
- Community Events
- Special Enforcement Operations

Travel Expenses: \$4,500.00

Item #: 5c
Meeting Date: 10.19.10
Page #: 1

- Any required travel within the State of California
- Other Direct Costs: \$18,339.00
- Printing Costs
 - Educational Materials
 - Bicycle Helmets
 - Radar/LIDAR Devices.

ISSUES

The OTS funding will allow the SPD to better serve the community and to improve traffic safety. The above funding will support adult and juvenile bicycle safety programs. Some funds will be used to purchase and fit 100 juvenile safety helmets. In addition, the grant will fund four bicycle/pedestrian workshops, six community events which will be used to promote bicycle and pedestrian safety, implement a speed compliance program, and conduct at least eighteen field operations targeting pedestrian right-of-way violations and bicycle violations, with an additional six operations directed towards vehicle and pedestrian violations.

The goals of this program will be to reduce the amount of collisions and to increase driver, bicyclist and pedestrian awareness. Programs will be limited to what is described within the grant application.

FISCAL IMPACT

The OTS grant funding fully supports the programs mentioned above. There is no requirement for matching funds or a requirement to continue these programs into FY 2013

STAFF RECOMMENDATIONS

It is recommended that the City Council adopt a resolution in support of the expenditure of these funds as proposed within the OTS grant.

ATTACHMENTS

Draft resolution.
Grant application.

Item #: 6C
Meeting Date: _____
Page #: 2

PREPARED BY:



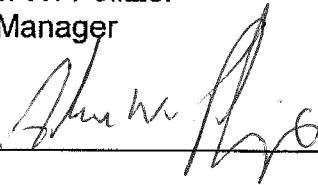
Kurtis M. Skoog
Lieutenant of Police

REVIEWED BY:



John Rohrbacher
Chief of Police, Acting

SUBMITTED BY:
Adam W. Politzer
City Manager



Item #: 6c
Meeting Date: _____
Page #: 3



RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAUSALITO
AUTHORIZING THE USE OF
CALIFORNIA OFFICE OF TRAFFIC SAFETY (OTS) GRANT FUNDS**

WHEREAS, The California Office of Traffic Safety (OTS) administers grant funding to help improve safety and to reduce the amount of traffic accidents and traffic related injuries; and

WHEREAS, The City of Sausalito has seen a large increase in the amount of bicyclist that travel the street for both recreational and sports riding; and

WHEREAS, The Sausalito Police Department has also seen an increase in the amount of complaints regarding drivers failing to yield to pedestrians; and

WHEREAS, the Sausalito Police Department, to address these problems, applied for and was granted \$65,000 in OTS funds to improve bicyclist and pedestrian safety; and

WHEREAS, the Chief of Police has proposed using these OTS grant funds to help increase driver and pedestrian safety through a combination of educational programs and directed enforcement.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Sausalito does hereby approve of the Chief of Police's proposed use of the OTS funds for educational programs and directed enforcement.

PASSED AND ADOPTED

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

VICE MAYOR OF THE CITY OF SAUSALITO

ATTEST:

CITY CLERK

60
6

OFFICE OF TRAFFIC SAFETY

2208 KAUSEN DRIVE, SUITE 300
ELK GROVE, CA 95758
www.ots.ca.gov
(916) 509-3030
(800) 735-2929 (TT/TDD-Referral)
(916) 509-3055 (FAX)

COPY



September 22, 2010

Grant No. PS1113

Michael Davis, Officer
Sausalito Police Department
300 Locust Street
Sausalito, CA 94965

Dear Officer Davis:

The Office of Traffic Safety (OTS) has approved your traffic safety grant as part of the California Traffic Safety Program.

Costs incurred must be in accordance with your grant agreement, and recorded in your accounting system. No other costs can be allowed without prior OTS approval. Costs incurred prior to the starting date or subsequent to the closing date of this grant are not reimbursable.

Within the first quarter of your grant period, your Coordinator will provide you with information about operational and fiscal requirements, as well as tools to manage your new grant.

Please refer to the above grant number in all your communications with this office. If you have any questions, please contact Donna Black, Regional Coordinator, at (916) 509-3015 or e-mail at dblack@ots.ca.gov.

Sincerely,

For: *Chris. With-Rood*

CHRISTOPHER J. MURPHY
Director

DB:lkd

Enclosures

cc: John Rohrbacher
Charlie Francis
Fiscal

cc
7

AUG 29 2010



State of California

OFFICE OF TRAFFIC SAFETY
GRANT AGREEMENT

GRANT NUMBER
PS1113

PAGE 1

1. GRANT TITLE
BIKE & PEDESTRIAN EDUCATION AND SAFETY PROGRAM

2. NAME OF APPLICANT AGENCY
CITY OF SAUSALITO

4. GRANT PERIOD
Month - Day - Year

3. AGENCY UNIT TO HANDLE GRANT
SAUSALITO POLICE DEPARTMENT

From: **10/1/10**
To: **9/30/11**


5. GRANT DESCRIPTION

The Sausalito Police Department will develop a comprehensive bicycle safety program focusing on education and enforcement efforts. The program will include helmet distribution and fitting, community events and bike and pedestrian safety education presentations to students and staff in local schools. In addition, enforcement operations will be conducted in the areas of bicycle, pedestrian and speed compliance.

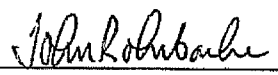
6. FEDERAL FUNDS ALLOCATED UNDER THIS AGREEMENT SHALL NOT EXCEED: **\$ 65,000.00**

7. APPROVAL SIGNATURES

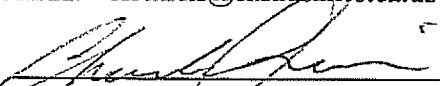
A. GRANT DIRECTOR

NAME: **Michael Davis** PHONE: 415-289-4170
TITLE: **Traffic Officer** FAX: 415-289-4175
ADDRESS: **300 Locust Street**
Sausalito, CA 94965
E-MAIL: **mdavis@ci.sausalito.ca.us**

8.11.10
(Signature) (Date)

B. AUTHORIZING OFFICIAL OF APPLICANT AGENCY

NAME: **John Rohrbacher** PHONE: 415-289-4177
TITLE: **Captain** FAX: 415-289-4175
ADDRESS: **300 Locust Street**
Sausalito, CA 94965
E-MAIL: **jrorhbacher@ci.sausalito.ca.us**

08/18/2010
(Signature) (Date)

C. FISCAL OR ACCOUNTING OFFICIAL

NAME: **Charlie Francis** PHONE: 415-289-4105
TITLE: **Finance Director** FAX: 415-289-4167
ADDRESS: **420 Litho Street**
Sausalito, CA 94965
E-MAIL: **cfrancis@ci.sausalito.ca.us**

19 AUG 2010
(Signature) (Date)

D. OFFICE AUTHORIZED TO RECEIVE PAYMENTS

NAME: **Finance Department**
ADDRESS: **420 Litho Street**
Sausalito, CA 94965

6c
9

EFFECTIVE DATE OF AGREEMENT: <u>10/1/2010</u>		GRANTEE <u>CITY OF SAUSALITO</u>		GRANT NO. <u>PS1113</u>										
B. Action No. <u>1</u>	Date: <u>9/8/2010</u>	10. TYPE OF AGREEMENT		<input checked="" type="checkbox"/> Initial	<input type="checkbox"/> Revision									
Revision No.:	Date:	FUND <u>402</u>	PROGRAM <u>PS</u>	TASK NO. <u>2</u>	F.F.Y. <u>2011</u>									
9. Action Taken			11. FUNDING DISPOSITION & STATUS											
Initial approval of 2011 HSP funds obligated.			Fiscal Year Amount											
			<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><u>2010-11</u></td> <td style="width: 20%;"></td> <td style="width: 20%; text-align: right;">65,000.00</td> </tr> <tr> <td>_____</td> <td></td> <td></td> </tr> <tr> <td>_____</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total</td> <td></td> <td style="text-align: right;">65,000.00</td> </tr> </table>			<u>2010-11</u>		65,000.00	_____			_____		
<u>2010-11</u>		65,000.00												

Total		65,000.00												
State FY 2005-06 2700-491-101-0890 (BA 2010)			Obligated This Action											
			Previously Obligated											
			Total Amount Obligated											
			Amount Suspended											
Catalog Federal Domestic Assistance No. 20.600 STATE AND COMMUNITY HIGHWAY SAFETY			TOTAL FUNDS PROGRAMMED <u>65,000.00</u>											

12. BUDGET SUMMARY (From Schedule B Detail) - FISCAL YEAR GRANT PERIOD ENDING: <u>9/30/2011</u>				
COST CATEGORY	2010-11 GRANT PERIOD	PRIOR GRANT	2010-11 TOTAL GRANT	TOTAL GRANT BUDGET ESTIMATE
A. Personnel Costs	42,161.00	0.00	42,161.00	42,161.00
B. Travel Expenses	4,500.00	0.00	4,500.00	4,500.00
C. Contractual Services	0.00	0.00	0.00	0.00
D. Equipment	0.00	0.00	0.00	0.00
E. Other Direct Costs	18,339.00	0.00	18,339.00	18,339.00
F. Indirect Costs	0.00	0.00	0.00	0.00
TOTAL FEDERAL FUNDS	65,000.00	0.00	65,000.00	65,000.00

13. GRANT APPROVAL & AUTHORIZATION TO EXPEND OBLIGATED FUNDS	
A. APPROVAL RECOMMENDED BY	B. AGREEMENT & FUNDING AUTHORIZED BY
NAME: DONNA BLACK TITLE: Regional Coordinator PHONE: (916) 509-3015 E-MAIL: dblack@ots.ca.gov Office of Traffic Safety 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758-7115 Signature: <u><i>Donna Black</i></u>	NAME: CHRISTOPHER J. MURPHY TITLE: Director Office of Traffic Safety 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758-7115 Signature: <u><i>Christopher J. Murphy</i></u>

6c
10

SCHEDULE A

GRANT NO: PS1113

GRANT DESCRIPTION

PAGE 1

PROBLEM STATEMENT

The city of Sausalito has experienced a significant increase in the number of bicycle riders and is currently ranked #1 for similar size cities for numbers of cyclists killed or injured. The causes of the high ranking are not exactly known, but it is certainly aggravated by narrow, main thoroughfares that lead into and out of the city, and a high number of tourist / visitor bicyclists traveling through the city. With the increase in bicycle and pedestrian traffic, safety has become a higher priority, along with increased enforcement and community awareness.

Using local data (not OTS Rankings or SWITRS), complete the table below.

Insert in the blank rows data that is relative to your request (i.e. Pedestrian fatalities/injuries).

Collision Type	2006				2007				2008			
	Collisions		Victims		Collisions		Victims		Collisions		Victims	
Fatal	0		0		0		0		0		0	
Injury	19		26		24		24		15		23	
	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured	Fatal	Injury	Killed	Injured
Alcohol Involved	0	3	0	3	0	1	0	1	0	3	0	3
Hit & Run	0	0	0	0	0	0	0	0	0	0	0	0
Nighttime (2100-0259 hours)	0	0	0	0	0	0	0	0	0	1	0	1
Bicycle	0	14	0	14	0	11	0	11	0	15	0	15
Speed	0	17	0	17	0	23	0	23	0	18	0	18
Pedestrian	0	2	0	2	1	2	1	2	0	2	0	2

PERFORMANCE MEASURES

GRANT GOALS

1. To maintain the total number of pedestrians killed at the 2009 federal fiscal year base year total of 0 (zero) by September 30, 2011.
2. To reduce the total number of pedestrians injured 33 % from the 2009 federal fiscal year base year total of 3 to 2 by September 30, 2011.
3. To maintain the total number of pedestrians killed under the age of 15 at the 2009 federal fiscal year base year total of 0 (zero) by September 30, 2011.
4. To maintain the total number of pedestrians injured under the age of 15 at the 2009 federal fiscal year base year total of 0 (zero) by September 30, 2011.
5. To maintain the total number of pedestrians killed over the age of 65 at the 2009 federal fiscal year base year total of 0 (zero) by September 30, 2011.
6. To reduce the total number of pedestrians injured over the age of 65 by 100 % from the 2009 federal fiscal year base year total of 1 to 0 by September 30, 2011.

SCHEDULE A

GRANT NO: PS1113

GRANT DESCRIPTION

PAGE 2

7. To maintain the total number of bicyclists killed in traffic collisions at the 2009 federal fiscal year base year total of 0 (zero) by September 30, 2011.
8. To reduce the total number of bicyclists injured in traffic collisions 15 % from the 2009 federal fiscal year base year total of 14 to 12 by September 30, 2011.
9. To maintain the total number of bicyclists killed under the age of 15 at the 2009 federal fiscal year base year total of 0 (zero) by September 30, 2011.
10. To maintain the total number of bicyclists injured under the age of 15 by the 2009 federal fiscal year base year total of 0 (zero) by September 30, 2011.

GRANT OBJECTIVES

1. To issue a press release announcing the kick-off of the grant by November 15, 2010. The press releases and media advisories, alerts, and materials must be forwarded to the OTS Public Information Officer at pio@ots.ca.gov and the OTS Coordinator for approval 14 days prior to the issuance date of the release.
2. To use the following standard language in all press, media, and printed materials: "Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration."
3. To email a draft of all grant-related media releases, media advisories, alerts and materials to the OTS Public Information Officer at pio@ots.ca.gov and copied to your OTS Coordinator for approval 14-days prior to the issuance date of the release (media communications reporting the results of grant activities such as checkpoints and saturation patrols are exempt from this requirement).
4. To e-mail the OTS Public Information Officer at pio@ots.ca.gov and copy your OTS Coordinator at least 30 days in advance, a short description of any significant grant related traffic safety event or program so that OTS has enough notice to arrange for attendance and/or participation in the event.
5. To submit a draft or rough-cut of all printed or recorded material (brochures, posters, scripts, artwork, trailer graphics, etc.) to the OTS Public Information Officer at pio@ots.ca.gov and to your OTS Coordinator for approval 14 days prior to the production or duplication.
6. To include the OTS logo, space permitting, on grant funded print materials; consult your OTS Coordinator for specifics relating to this grant.
7. To submit an application for the California Law Enforcement Challenge (<http://www.chp.ca.gov/features/clec.html>) by the deadline of March 25, 2011 to CHP and a copy to OTS:

SCHEDULE A

GRANT NO: PS1113

GRANT DESCRIPTION

PAGE 3

California Law Enforcement Challenge
601 North 7th Street
Sacramento, CA 95811
Gate C
Attention: Special Projects Section (063)

California Office of Traffic Safety
2208 Kausen Dr. Suite 300
Elk Grove, CA 95758
Attention: Donna Black

8. To conduct at least 4 bike/ped classroom workshops impacting approximately 75 people by September 30, 2011.
9. To participate in 6 community events (promoting bike/ped safety & awareness) impacting approximately 600 people by September 30, 2011.
10. To distribute and properly fit 100 safety helmets to students and community members by September 30, 2011.
11. To conduct approximately 100 safety helmet inspections and make necessary adjustments at schools and community events by September 30, 2011.
12. To implement a speed compliance program conducting 18 operations in identified areas of high bicycle and pedestrian traffic by September 30, 2011.
13. To implement a pedestrian compliance program conducting 6 operations in identified areas of high vehicle and pedestrian by September 30, 2011.
14. To identify and recognize students who were "saved by the safety helmet." Each case will be reported to OTS and a special note will be made of those cases that involve an OTS funded helmet by September 30, 2011.
15. To implement a data tracking system to identify bicycle and pedestrian traffic collisions and issues and to communicate the information on a regular basis to school officials, police department personnel, and other interested groups by September 30, 2011.
16. To develop a bike/ped safety program and materials to be adopted and distributed as an on-going program in 1 school, reaching approximately 100 children by September 30, 2011.

NOTE: Nothing in this "agreement" shall be interpreted as a requirement, formal or informal, that a particular police officer issue a specified or predetermined number of citations in pursuance of the goals and objectives hereunder.

SCHEDULE A

GRANT NO: PS1113

GRANT DESCRIPTION

PAGE 4

METHOD OF PROCEDURE

Phase 1 – Program Preparation (October 1, 2010 through December 31, 2010)

Train all officers on the most common bicycle violations to improve enforcement efforts.
A draft news release will be submitted to OTS to announce the grant program.
All training needed to implement the program will be conducted this quarter.
All grant needed purchases will be conducted this quarter.
Contact schools to set up classroom presentations.

Phase 2 – Program Operations (January 1, 2011 through September 30, 2011)

Participate in community events.
Conduct classroom presentations.
Distribute, properly fit, and conduct helmet inspections.
Implement speed, pedestrian, and bicycle enforcement/compliance programs.
Implement data tracking system.
Work with schools to develop a bike/ped safety program/materials to be adopted and distributed.

Phase 3 – Data Gathering & Reporting – (Throughout Grant Period)

Agencies are required to collect and report quarterly, appropriate data that support each of the goals and objectives progress.

Statistical data relating to the grant goals and objectives will be collected, analyzed, and incorporated in Quarterly Performance Reports (QPRs). QPRs for the quarter ending September 30 will include year to date comparisons of goals and objectives. If required the Quarterly Evaluation Data Form, Schedule C, will be completed each quarter and submitted as part of the QPR.

These reports will compare actual grant accomplishments with the planned accomplishments. They will include information concerning changes made by the grant Director in planning and guiding the grant efforts.

Reports shall be completed in accordance with OTS requirements specified in the Grant Program Manual, Chapter 7, and submitted in compliance with the signed Acceptance of Conditions and Certifications (OTS-33) included within this agreement.

METHOD OF EVALUATION

Using the data compiled in Phase 3, the grant manager will evaluate: (1) how well the stated grant goals and objectives were accomplished, (2) if all the activities outlined in the "Method of Procedure" were performed in accordance with the grant agreement; and (3) was the grant cost effective?

ADMINISTRATIVE SUPPORT

This program has full support of the City of Sausalito and every effort will be made to continue the activities after the grant conclusion.

SCHEDULE B
PAGE 1
DETAILED BUDGET ESTIMATE

GRANT NO. PS1113

COST CATEGORY	FISCAL YEAR ESTIMATES			TOTAL COST TO GRANT
	FY-1 10/1/2010 thru 9/30/2011			
A. PERSONNEL COSTS				
<u>Overtime</u>				
Educational Presentations	\$5,000.00			\$5,000.00
Community Events	15,000.00			15,000.00
Special Enforcement Operations	18,000.00			18,000.00
Overtime Benefits @ 10.95%	4,161.00			4,161.00
Category Sub-Total	\$42,161.00			\$42,161.00
B. TRAVEL EXPENSE				
In State	\$4,500.00			\$4,500.00
Category Sub-Total	\$4,500.00			\$4,500.00
C. CONTRACTUAL SERVICES				
None	\$0.00			\$0.00
Category Sub-Total	\$0.00			\$0.00

60
15

SCHEDULE B
PAGE 2
DETAILED BUDGET ESTIMATE

GRANT NO. PS1113

COST CATEGORY	FISCAL YEAR ESTIMATES			TOTAL COST TO GRANT
	FY-1 10/1/2010 thru 9/30/2011			
D. EQUIPMENT				
None	0.00			\$0.00
Category Sub-Total	\$0.00			\$0.00
E. OTHER DIRECT COSTS				
Printing/Duplication	\$1,589.00			\$1,589.00
Educational Materials	5,000.00			5,000.00
Bicycle Helmets	1,000.00			1,000.00
Display Booth	750.00			750.00
Radar Devices	10,000.00			10,000.00
Category Sub-Total	\$18,339.00			\$18,339.00
F. INDIRECT COSTS				
None	0.00			\$0.00
Category Sub-Total	\$0.00			\$0.00
GRANT TOTAL	\$65,000.00			\$65,000.00

60
110

SCHEDULE B-1

GRANT NO. PS1113

BUDGET NARRATIVE

Page 1

PERSONNEL COSTS

Overtime Costs:

Budgeted grant activities will be conducted by agency personnel on an overtime basis. Grant funded operations may be conducted by personnel such as a Sergeant, Officer, Community Services Officer, Dispatcher etc., depending on the titles used by the agency. Personnel will be deployed as needed to accomplish the grant goals and objectives.

Costs are estimated based on an overtime hourly rate range of \$48.76/hr to \$71.64/hr.

Overtime reimbursement (OT hourly rate and benefit) will reflect actual costs of the personnel conducting the appropriate operation up to the maximum range specified.

Maximum Overtime Benefit Rate

Unemployment Insurance	1.0%
Workers Compensation	7.4%
State Disability/SDI	1.1%
Medicare	1.45%
Total Benefit Rate	10.95%

TRAVEL EXPENSE

In-State - Costs are included for appropriate staff to attend conferences and training events supporting the grants goals and objectives and/or traffic safety. Funds may be used to attend OTS approved training. Anticipated travel and events include local mileage for grant activities and meetings and the OTS Training Summit. *All conferences, seminars or training not specifically identified in the Schedule B-1, must be approved by OTS. All travel claimed would be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.*

CONTRACTUAL SERVICES

None

EQUIPMENT

None

SCHEDULE B-1

GRANT NO. PS1113

BUDGET NARRATIVE

Page 2

OTHER DIRECT COSTS:

Printing/Duplication - Costs include the purchases of paper, production, printing and/or duplication of materials associated with daily grant operations.

Educational Materials - Costs are included to purchase or develop, print and distribute educational materials at public forums that inform the public on traffic safety. Items must include a traffic safety message and if space is available, the OTS Logo. Items may include brochures, pamphlets, fliers, coloring books, posters, signs, banners, booklets and conference materials. *Note: Additional items may be purchased if approved by OTS.*

100 Bicycle Helmets - Bicycle helmets will be purchased and distributed during bicycle rodeos and other bicycle safety related events.

Display Booth - Funding is provided for the establishment of information booths at appropriate venues (e.g. conferences, state and local fairs, etc.) Planned costs include the purchase of necessary booth supplies such as a canopy, lighting, fans, tabletop or freestanding displays for project-related printed materials, rental of necessary equipment (table, chairs, and generators). Venue space fees associated with the establishment of the information booth is also included.

6 Radar Device(s) - Radar units will be purchased to transmit microwave energy, monitor the reflected signal from moving vehicles within the microwave beam, process the Doppler shift of the reflected signal to display the speed of the vehicle that is being tracked, and if applicable, the speed of the patrol vehicle and the direction of the target vehicle. These devices are used for speed enforcement.

INDIRECT COSTS:

None

PROGRAM INCOME:

There will be no program income generated from this grant.

GRANT# PS1113

SAUSALITO POLICE DEPARTMENT

2009 FED/FISCAL BASE YEAR

2011 FED/FISCAL OPERATIONAL YEAR

	2009 FED/FISCAL BASE YEAR				2011 FED/FISCAL OPERATIONAL YEAR					
	10-01-08 QTR1	01-01-09 QTR2	04-01-09 QTR3	07-01-09 QTR4	TOTAL	10-01-10 QTR1	01-01-11 QTR2	04-01-11 QTR3	07-01-11 QTR4	YEAR TO DATE
GOAL DATA POINTS	0	0	0	0	0	0	0	0	0	0
Pedestrians Killed	0	0	0	0	0	0	0	0	0	0
Pedestrians Injured	2	0	0	0	2	0	0	0	0	0
Pedestrians Killed Age 65+	0	0	0	0	0	0	0	0	0	0
Pedestrians Injured Age 65+	1	0	0	0	1	0	0	0	0	0
Pedestrians Killed (Under age 15)	0	0	0	0	0	0	0	0	0	0
Pedestrians Injured (Under age 15)	0	0	0	0	0	0	0	0	0	0
Bicyclists Killed	0	0	0	0	0	0	0	0	0	0
Bicyclists Injured	3	2	4	5	14	0	0	0	0	0
Bicyclists Killed (Under age 15)	0	0	0	0	0	0	0	0	0	0
Bicyclists Injured (Under age 15)	0	0	0	0	0	0	0	0	0	0
OBJECTIVE DATA POINTS										
Special Enforcement Operations Conducted (Grant Funded Enforcement Activity)	0	0	0	0	0	0	0	0	0	0
Hazardous Citations Issued	0	0	0	0	0	0	0	0	0	0
Criminal Arrests	0	0	0	0	0	0	0	0	0	0
School Traffic Safety	0	0	0	0	0	0	0	0	0	0
Students Participating	0	0	0	0	0	0	0	0	0	0
Bicycle Helmets Distributed	0	0	0	0	0	0	0	0	0	0
Bicycle Helmets Properly Fitted	0	0	0	0	0	0	0	0	0	0
Community Traffic Safety	0	0	0	0	0	0	0	0	0	0
People Impacted	0	0	0	0	0	0	0	0	0	0
Class Room/Parent Educational Workshops/Presentations	0	0	0	0	0	0	0	0	0	0
People Impacted	0	0	0	0	0	0	0	0	0	0

STATE OF CALIFORNIA • OFFICE OF TRAFFIC SAFETY
ACCEPTANCE OF CONDITIONS AND CERTIFICATIONS
 OTS-33 (Rev. 09/08)

APPLICANT AGENCY Sausalito Police Department	OTS GRANT NUMBER PS1113
--	-----------------------------------

The following attachments are included herein and constitute a part of this Grant Agreement:

1. OTS-38 – Page 1	5. Schedule C – Quarterly Evaluation Data (when required)
2. Schedule A – Grant Description	6. OTS-33 – Acceptance of Conditions and Certifications
3. Schedule B – Detailed Budget Estimate for Grant Costs	7. General Terms, Conditions, and Certifications (OTS Grant Program Manual (GPM), Exhibit 6A. GPM available on-line at www.ots.ca.gov)
4. Schedule B-1 – Budget Narrative	

TERMS AND CONDITIONS

It is understood and agreed by the Grantee that grant funds received as a result of this Agreement are subject to all applicable federal and state regulations governing grants and to the following applicable controls, terms and consideration expressed in the OTS Grant Program Manual which includes but is not limited to:

REPORTS/ CLAIMS FOR REIMBURSEMENT

- Quarterly Performance Reports and Reimbursement Claims must be submitted by the Grantee to the Office of Traffic Safety (OTS) by January 30, April 30, July 30, and October 30, during each year of grant operation. The failure to timely submit complete and correct claims within sixty (60) days of their due dates may constitute Grantees irrevocable waiver of any right to thereafter recover from Grantor any part of those waived grant sums which may thereafter be reallocated or reverted by Grantor.
- OTS will withhold or disallow grant payments, reduce or terminate grant funds, and/or deny future grant funding anytime a Grantee fails to comply with any applicable term or condition of this Grant Agreement or program guidelines (**GPM, Chapter 3.11**). This may include, but is not limited to, the following:
 - Failure to submit acceptable and timely reimbursements claims;
 - Failure to submit acceptable and timely quarterly performance reports;
 - Failure to submit an acceptable and timely Schedule C, Quarterly Evaluation Data (OTS-38g, applies only when a Schedule C has been required);
 - Failure to comply with requirement of the Single Audit Act (**GPM, Chapter 4.11**); and
- By October 30, “continuing” grants must submit a September 30 claim and a written justification to support carrying forward the remaining grant year unexpended funds. September 30 claims and written justifications, supporting the carrying forward of these prior year unexpended funds submitted after November 30 may not be processed and the prior claim (i.e., June 30) will be considered the year-end claim in order to close out the federal fiscal year ending September 30. In addition, these unexpended funds will be de-obligated and allocated to new grants.

60
20

SUB-CONTRACTS

Grantee may enter into subcontract(s) to perform applicable provisions of this Grant Agreement. The Grantee is responsible for ensuring that all activities delegated to subcontractors are in support of this Grant Agreement.

- A. Grantee is the responsible party and shall remain liable for the performance of the terms, conditions, assurances, and certifications of this Grant Agreement, without recourse to the State, regarding the settlement and satisfaction of all contractual and administrative issues arising out of subcontract agreement(s) entered into in support of this Grant Agreement, including disputes, claims, or other matters of a contractual nature as well as civil liability arising out of negligence or intentional misconduct of the subcontractor(s).
- B. Nothing contained in this Grant Agreement shall create any contractual relation between the State and any subcontractors, and no subcontract shall relieve the Grantee of its responsibilities and obligations hereunder. Grantee agrees to be as fully responsible to the State for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Grantee. The Grantee's obligation to pay its subcontractors is an independent obligation from the State's obligation to make payments to the Grantee. As a result, the State shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor.

- 4. Consultants and/or sub-contractors shall be selected in accordance with the grantee agency procurement policies and procedures in order to comply with the terms of this agreement and in accordance with OTS GPM Chapter 6 Procurement & Contract Administration and Exhibit 6-A General Terms, Conditions, and Certifications.

The Grantee, consultant, contractor and/or sub-contractor are subject to all applicable terms and conditions and are bound by the applicable certifications of the Grant Agreement and 49 CFR Part 18, and/or CFR Part 19 whichever is applicable.

Grantor is not obligated to make any payment under any agreement prior to final execution or outside the terms of the sub-contract period. Contractor/Grantee Agency expenditures incurred prior to final sub-contract execution are taken at the risk of that Contractor/Grantee Agency and will be considered unallowable if that agreement/sub-contract is not executed.

AVAILABILITY OF FUNDS

- 5. If, during the term of the Grant award, federal funds become reduced or eliminated, OTS may immediately terminate or reduce the Grant award sum for allowable and uncancelable grant costs incurred following receipt of Grantor's written notice to the Grantee.
- 6. Funds Awarded under Catalog of Federal Domestic Assistance (CFDA) Number 20.600.

REVISIONS

- 7. Grant Agreement revisions are allowed in accordance with the guidelines detailed in the OTS GPM,

60
21


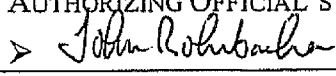
Chapter 3.9 and conforming to the revision examples provided in Chapter 3.8. All appropriate documentation required to request a grant revision requiring Grantor's approval (i.e. budget category increases, etc.) must be timely submitted to Grantor.

- 8. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto.
- 9. Those additional applicable terms and conditions identified in the **OTS GPM, Chapter 6, General Terms, Conditions, and Certifications (Exhibit 6-A)**, are incorporated herein by reference and made a part of this Agreement.

TRAFFIC ENFORCEMENT AGENCIES ONLY:

- 10. Full time Grantee traffic enforcement personnel and any equipment funded under this Grant shall be dedicated solely to Grant supported enforcement tasks unless a criminal offense is committed in the officer's presence and response to an officer in distress is initiated, and a riot requires that all available enforcement personnel be committed in response.
- 11. By signing this document the Grantee certifies that it is not suspended or debarred from doing business with the Federal Government.

We, the officials named below, hereby swear that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions. Executed on the date and in the county named below and made under penalty of perjury under the laws of the State of California.

GRANT DIRECTOR'S NAME	EXECUTED IN THE COUNTY OF
Michael L. Davis	Marin
GRANT DIRECTOR'S SIGNATURE	DATE EXECUTED
	8-11-10
TITLE	
Traffic Officer	
AUTHORIZING OFFICIAL'S NAME	EXECUTED IN THE COUNTY OF
John Rohrbacher	Marin
AUTHORIZING OFFICIAL'S SIGNATURE	DATE EXECUTED
	08/18/2010
TITLE	
Captain	

6c
22