

**ENTERPRISE
FUND**

Sewer

City of Sausalito									
Sewer Fund									
Budget FY 2008									
Account	Description	2006		2007		2008 Requested	Increase (Decrease) Over Prior Year Budget		
		Actual	Adjusted Budget	Actual Thru Mar 07					
110-000-3100-000	Property Tax	706,819	757,000	414,449	755,000	(2,000)			
110-000-3600-010	Interest on Investment	82,305	60,000	74,289	90,000	30,000			
110-000-3900-000	Miscellaneous Revenue	150	-	-	-	-			
	Total Operating Revenue	789,274	817,000	488,737	845,000	28,000			
110-000-3970-080	Use of Reserves	-	3,687,686	-	3,190,987	(496,699)			
	Total Revenues	789,274	4,504,686	488,737	4,035,987	(468,699)			
110-550-1000-110	Salaries & Wages	269,681	300,690	234,886	298,238	(2,453)			
110-550-1000-130	Overtime	1,151	-	1,450	-	-			
110-550-1000-140	Transportation Allowance	923	1,500	1,154	1,500	-			
110-550-2000-215	Cafeteria Plan	38,168	43,028	31,366	47,121	4,093			
110-550-2000-221	Medicare	3,057	4,360	2,629	4,324	(36)			
110-550-2000-230	PERS Employer Contrib	29,507	41,994	26,765	37,721	(4,273)			
110-550-2000-251	State Unemployment	2,607	3,007	2,126	2,982	(25)			
110-550-2000-260	Workers' Compensation	8,581	26,604	8,464	21,312	(5,293)			
110-5000-2001-010	Salaries Allocated to CIP	(3,353)	(114,250)	-	(16,550)	97,700			
	Total Salaries & Benefits	350,323	306,933	308,840	396,648	89,715			
110-550-3000-320	Professional Services	53,350	118,000	25,220	105,000	(13,000)			
110-550-3000-340	Technical Services	44,590	51,000	17,069	51,000	-			
110-550-4000-410	Utilities - Electricity	4,785	4,000	2,891	4,000	-			
110-550-4000-412	Utilities - Telephone	699	500	689	500	-			
110-550-4000-413	Utilities - Water	547	1,150	468	1,150	-			
110-550-4000-414	Utilities - Sewer	26,317	14,000	-	13,500	(500)			
110-550-4000-420	Cleaning Services	-	5,000	-	5,000	-			

Sewer Fund Budget FY 2008							Page 2 of 2

Sewer Fund			FY 2008
Fund 110			
Account No. & Title	Quantity, brief description and justification of items requested		Requested Appropriation
Salaries 1000-110	Salaries of 3 full time positions and 3 (50%) positions are budgeted in the sewer fund. This includes 1 DPW Foreman, 1 DPW MWII, and the Sewer Systems Coordinator. The (50%) positions are 1 DPW MWII, City Engineer, and Civil Engineer II		298,238
Transportation Allowance 1000-140	50% Allowance for City Engineer		1,500
Cafeteria Plan 2000-215	Health plan coverage - Kaiser or Blue Cross, Dental coverage, Term Life Insur and Long Term Disability insurance, all benefits		47,121
Medicare Tax 2000-221	Employees hired after April 1986 pay 1.45% of pay with Employer matching at same rate		4,324
PERS Employer Contrib. 2000-230	Public Employees Retirement System (PERS) for Misc. employees		37,721
State Unemployment 2000-251	State Unemployment calculated as 1% of Salaries		2,982
Workers Comp 2000-260	Worker's Compensation charged to Department based on 5% of FY 07/08 premium and SIR of \$426,231		21,312
Salaries allocated to CIP 2001-010	Engineering staff time charged to Sewer CIP projects		(16,550)
	Total Salaries & Benefits		396,648
Professional Services 3000-320	RMA & Associates/ICOMMM		
	1. SS Tax Rate Change Service	3,000	
	2. SSMP Hosting	19,000	
	2. Sewer Rate Change Feasibility Study	75,000	
	4. Design Services Sewer CIP Project	8,000	105,000
Technical Services 3000-340	Sausalito Marin City Sanitation District (SMCSD)		
	1. Pump Station Operation/Maintenance	45,000	
	2. FOG Management Program	6,000	51,000
Utilities - Electricity 4000-410	Electricity costs for pump stations		
	1. Whiskey Spring Pump Station (Bridgeway/Coloma Street)	2,100	
	2. Anchor Street Pump Station (Parking Lot #1)	400	
	3. Gate 5 Road Pump Station (301 Gate 5 Road)	1,500	4,000
Utilities - Telephone 4000-412	Telephone costs for sewer division		
	1. Nextel and Phone Line for Sewers Coordinator		500
Utilities - Water 4000-413	Water usage for the City's Sanitary Sewer Pump Stations		
	1. Whiskey Spring Pump Station (Bridgeway/Coloma Street)	500	
	2. Anchor Street Pump Station (Parking Lot #1)	150	
	3. Gate 5 Road Pump Station (301 Gate 5 Road)	500	1,150
Utilities Sewer 4000-414	Sewer rate paid to the SMCSD for City Buildings		13,500
Cleaning Services 4000-420	Overflow Cleaning Services		5,000
Repair Vehicles & Equip 4000-432	Repairs to Sanitary Sewer Vehicles & Equipment		5,000
Repair Sewer Infrastructure 4000-435	Sausalito Marin City Sanitation District		
	1. Repairs to Sanitary Sewer Pump Stations pipes, pumps, etc	4,000	
	2. Replace Emergency Generator at Whiskey Springs SS Pump Station	17,000	21,000

	Sewer Fund, FY 2008 Budget		Page 2 of 3
Rental Machinery & Equip. 4000-442	Misc. rental of Sanitary Sewer equipment as needed		1,000
Sewer Management Prog. 4100-551	Assistance with the CMOM Program from RMA SSMP Support		15,000
Insurance - Liability 5000-520	Liability Insurance		20,254
Advertising - Noticing 110-550-5000-541	Newspaper noticing for Sanitary Sewer Projects		1,000
Printing - External Serv. 5000-551	Printing of forms, envelopes and letter head. Printing and copying of map and plans		1,000
Permits 5000-561	Permits needed for the Sanitary Sewer Program		
	1. Hazard Waste Generator Permit (State)	500	
	2. USA Membership	1,200	
	3. CWEA membership	250	
	4. PDF Certifications and Accreditations	700	
	5. Marin Map Membership (50% sewer, 50% IT)	4,500	
	6. Collection System Maintenance Certification	1,500	8,650
Conferences 5000-581	Annual and Quarterly Conferences and Meetings		
	1. CWEA conferences and meetings	500	
	2. Safety Seminars	1,500	
	a. Confined Space (500)		
	b. Equipment Training (1000)		2,000
Training & Workshops 5000-582	Annual and Quarterly Training & Workshops		
	1. AutoCAD	2,000	
	2. Arcview/ESRI	1,200	
	3. PC Application Training (Microsoft/Oracle/Other)	250	
	4. Construction Practices	250	
	5. Water Quality/Illicit Discharge Prevention	500	
	6. Collection System Maintenance Training	800	5,000
Mileage Reimbursement 5000-583	Reimbursement to employees		150
Supplies-General 6000-610	Tools, hardware, sewer rods, augers, jet hoses, nozzles. sanitary safety gloves, etc.		15,000
Office Supplies 110-550-6000-611	Paper, folders, pens, pencils, paper clips, rubber bands, etc.		2,000
Oil and Gasoline 6000-621	Oil and Gas for Vehicles and equipment (paid out of DPW budget)		1,000
Uniforms 6000-622	Uniforms supplies for employees		200
Books 6000-640	Code Books and Manuals		150
Computer Printer & Sup. 6000-650			-
Machinery & Equipment 7000-740	Machinery & Equipment Purchases (carryover from FY 2007) SSO Response Equipment		30,000
Vehicles 7000-750	New Sewer Flusher Truck (see supplemental request)		234,285

[illegible]

Sewer Fund Budget FY 2008					
CIP					
Account	Description	Design/Planning		Construction	Total
		Interior	Exterior		
	Emergency Repair Program				
110-550-4067-450	Install (N) SS Manholes	500	10,500	92,000	103,000
110-550-4067-450	Pothole Line-STOP	1,000	30,000	278,000	309,000
110-550-4024-450	Rehab Sewer Manholes	500	10,500	92,000	103,000
	Sewer Program Capital Programs				
110-550-4088-450	CK06-002 Smoke Test Program	1,000	30,000	-	31,000
110-550-4089-450	CK06-003 Flow Monitoring Program	500	35,500	-	36,000
110-550-4092-450	CK06-006 State Revolving Loan Program	450	1,050	15,000	16,500
100-550-4095-450	CK07-003 I and I Study	500	7,750	-	8,250
	2005 Sewer Main Rehab Projects				
110-550-4080-450	CK05-001 517 Nevada Street	500	10,500	92,000	103,000
110-550-4081-450	CK05-002 403 Coloma Street	500	10,500	92,000	103,000
110-550-4082-450	CK05-003 247-305 Gate 5 Road	500	5,500	51,000	57,000
110-550-4083-450	CK05-004 475 South St. - Edwards Ave.	1,400	13,000	130,000	144,400
110-550-4085-450	CK05-006 137 Prospect-495 Saus. Blvd.	1,000	16,500	137,000	154,500
	2005 Sewer Main Rehab Projects	3,900	56,000	502,000	561,900
	Waterfront Projects (CK07-002)				
110-550-4094-450	CK04-001 Alex Ave. Main (@Beach)				
110-550-4086-450	CK05-007 Alexander Ave. Force Main				
110-550-4057-450	CK04-002 Bridgeway (Valley to Main)				
110-550-4062-450	CK04-007 Grease Interceptor-Spinnaker				
110-550-4063-450	CK04-008 Spinnaker Main				
110-550-4087-450	CK06-001 Gate 5 Road				
110-550-4091-450	CK06-005 Rehab Anchor St. Pump Station				-
110-550-4094-450	Waterfront Projects (CK07-002)	3,000	137,000	890,000	1,030,000
	2009 Sewer Projects				
110-550-4093-450	CK07-001 Sanitary Sewer Rehab Project-incl: 33 Toyon Ln. to 69 Woodward Ave. MLK Park (Bldg #2 Lateral) Harbor Drive (Gate 5 Rd. - East to end of Street) 4th Street (Valley to Main Street)	5,000	60,000	570,000	635,000
110-550-4090-450	CK06-004 Pump Station Upgrade (Whiskey Springs)	200	17,000	154,800	172,000
	2009 Sewer Projects	5,200	77,000	724,800	807,000
	Total Sewer Capital Improvement Projects	16,550	395,300	2,593,800	3,005,650

Salaries for Sewer Department									
FY 2008									
						0.12648	0.0145		
						Employer PERS	Medicare	Cafeteria Plan	Auto Allow
Job Class	Step @ 6/30/07	Salary @ 6/30/07	2008 Salary						Total
Sewer									
Sewer Systems Coordinator	1	58,984	61,931	7,833	898	6,525	-	77,187	
City Engineer (50%)	N/A	64,342	64,342	8,138	933	3,470	1,500	78,383	
Civil Engineer II (50%)	5	40,573	40,573	5,132	588	3,263	-	49,556	
DPW Foreman	5	60,791	60,791	7,689	881	15,300	-	84,662	
Maint Worker I (50%)	1 (fy 08)	19,363	19,363	2,449	281	3,263	-	25,355	
Maint Worker II	5	51,238	51,238	6,481	743	15,300	-	73,762	
Total Sewer Dept		295,291	298,238	37,721	4,324	47,121	1,500	388,904	
Note:									
Salaries are projected at one step higher than the employee is currently.									

City of Sausalito			
Sewer Fund			
Capital Budget FY 2008	<i>Supplemental Budget Request</i>		
<u>Asset Description</u>	<u>Total</u>		
Addition:			
To replace sewer flusher truck	234,285		