



APPROVED
HOUSING ELEMENT COMMITTEE MINUTES
Monday, September 13, 2010
5:30 p.m.
City Council Conference Room
City Hall at 420 Litho Street

1. Call to Order— 5:30pm

All present, except as noted

Chair Linda Pfeifer (City Council Rep)

Mike Kelly (City Council Rep)*

Steve Flahive (City Resident)

Kim Stoddard (City Resident)

Carolyn Kiernat (City Resident)*

Vice-Chair Joan Cox (Planning Commission Rep)

Stan Bair (Planning Commission Rep)*

Chris Visher (City Resident)*

Joel Paul (City Resident) (arrived at 5:50 p.m.; departed at 6:37 p.m.)

**Absent*

2. Public Comment on Items Not on Agenda- *Nancy Osborn lives at 2 Kendall Court, a condominium complex with nine single family homes and one duplex. She chairs the Civics Committee of the Sausalito Women's Club.*

3. Approval of Minutes – June 14, 2010 and August 23, 2010

There were no comments on the draft minutes. After Joel Paul arrived, the committee unanimously moved to approve the minutes.

4. Subcommittee Reports

- a. **Liveaboards** (Cox): Chair Pfeifer and Vice Chair Cox have met with some marina owners to advise of the 10% liveaboard cap and the accommodations BCDC is willing to make, including permitting a contract with a "honey boat" instead of requiring sewer hookups at each pier.
- b. **Accessory Dwelling Units** (Schinsing): Joel Paul inquired whether the Housing Element can project numbers based on actual responses received to date.
- c. **Vacant Land**: Councilmember Mike Kelly was on the site selection committee for vacant land. The state requires a report on vacant land. Chair Pfeifer will reach out to the vacant land subcommittee to obtain a progress report.
- d. **Underdeveloped Parcels/Multi-Unit Parcel Opportunities** (Stoddard): 2,342 surveys were mailed out. Kim Stoddard will call Jessica at the Marinscope about an article advising the community of the fact of the questionnaire. Kim Stoddard and Steve Flahive will work to get the communication out via In the Loop to the Rotary, Chamber of Commerce, and Lion's Club.

Public Comment: Nancy Osborn recommends meeting with Jessica. It needs to be emphasized every homeowner got a survey. Perhaps an article should be run in the Independent Journal as well.

5. Evaluation of 1995 Housing Element: Vice-Chair Cox will write a draft HEC evaluation chapter based on the guidelines approved by the committee, i.e., a broad overview rather than a detailed analysis, given the staff turnover and the lack of institutional history on some of the Housing Element programs.

6. First Public Workshop. The committee discussed the purpose and objectives of the Housing Element Committee. Some concepts included avoiding high density new housing projects, integrating housing into the community with a minimum of high density development, creating an element that is uniquely Sausalito. Workshop goals will be amended include a background overview, goals of the Housing Element Committee, and frequently asked questions. The committee discussed including a discussion of what the committee is doing to ensure future

RHNA allocation numbers are appropriate. Chair Pfeifer liked the conversational tone of the workshop announcement.

7. **Housing Element Progress Report.** Staff provided a handout containing the Housing Element's progress report.
8. **Communications**
 - a. Staff: None
 - b. HEC Members: None
9. **Agenda Topics for Next Meeting**
10. **Adjourn** – *Vice-Chair Cox moved and Kim Stoddard seconded a motion to adjourn. The motion passed unanimously and the meeting was adjourned at 6:57 p.m.*

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