



APPROVED
HOUSING ELEMENT COMMITTEE MINUTES
Monday, October 11, 2010
5:30 p.m.
City Council Conference Room
City Hall at 420 Litho Street

1. Call to Order— 5:35pm

All present, except as noted

Chair Linda Pfeifer (City Council Rep)

Mike Kelly (City Council Rep)*

Steve Flahive (City Resident)*

Kim Stoddard (City Resident)

Vacant (City Resident)*

**Absent*

Vice-Chair Joan Cox (Planning Commission Rep)*

Stan Bair (Planning Commission Rep)*

Chris Visher (City Resident)

Joel Paul (City Resident) (*arrived at 5:45pm*)

2. Public Comment On Items Not On Agenda- None

3. Approval Of Minutes – *Due to the lack of a quorum no action was taken on the minutes from September 13, September 20, September 27, 2010*

4. Discussion: HEC Goals – *Chair Pfeifer indicated that the due to City Council discussion at the September 28 and October 5 Council meetings, the workshop scheduled for October 16, 2010 has been postponed to a date to be determined in the future. City Council is to review the goal of the HEC and the workshop agenda prior to a workshop occurring. The Committee discussed the current HEC strategy, which had been presented to the Council in June 2008. Chair Pfeifer distributed excerpts from the September 28 Council meeting and an October 4 Election debate. It was stated that the HEC goals/agenda for the workshop will be discussed at the October 19 Council meeting. The Committee discussed drafting a letter which could be signed by HEC members which would be forwarded to the Council at the October 19 meeting. The Committee decided that they would hold a special meeting on October 18 at 5:30pm to discuss the letter, in addition to other items.*

Public Comment: City Manager Adam Politzer urged Committee members to review the recording from the September 28 Council meeting. He also stated that the Committee members and the committee's work was important to the City. Michael Rex stated that he was an affordable housing advocate and thought that the HEC's strategy of looking at liveaboards/ADUs first was acceptable.

5. Discussion: First Community Workshop – *Chair Pfeifer indicated that a workshop date should not be set until feedback is received from the Council on the goal/agenda*

6. Evaluation of 1995 Housing Element – *This item was continued for discussion at the next HEC meeting*

7. Subcommittee Reports

a. Liveaboards (Pfeifer, Cox) - *No report*

b. Accessory Dwelling Units In Single Family Districts (Schinsing, Visher) - *Associate Planner Schinsing announced that a draft Single-Family ADU report was included for the HEC's review. Schinsing reviewed the highlights of the draft report, which included a 35% response rate from the ADU questionnaire, 43 property owners disclosing that they own an ADU, 18% of property owners indicating that they were interested in creating an ADU, general support for amnesty and other incentives in the future to allow for the disclosure of ADUs and many comments regarding parking problems caused by existing and future ADUs. Due to the lack of a quorum the Committee directed Staff to include the report in the next HEC packet for Committee discussion.*

c. Vacant Land (Kelly)- *No report*

d. Underdeveloped Parcels/Multi-Unit Parcel Opportunities (Pfeifer, Flahive, Bair, Stoddard) - *Associate Planner Schinsing announced that a preliminary Two/Multi-Family ADU report with a tabular summary of the questionnaire results was included for the HEC's review. Schinsing reviewed the highlights of the draft report, which included a 16%*

response rate, and 65 property owners disclosing that they have an ADU. Staff stated that a draft technical study report would be available at a future meeting for the HEC's review.

e. Additional Communication- None

- 8. Discussion: RHNA By Income Category** – Associate Planner Schinsing circulated (1) a document demonstrating unit numbers for Sausalito's RHNA for cycles 1999-2006 and 2007-2014 (2) the 2010 Marin County annual income and estimated housing costs by income category for different household sizes and (3) the 2010 State Income Limits for Housing Programs
- 9. Housing Element Progress Report** - Staff circulated an updated Housing Element Update Progress Chart
- 10. Communications**
 - a.** Staff - None
 - b.** HEC Members - Chair Pfeifer indicated that she would send Staff a link to the Women's Club debate recording from October 4, 2010 which Staff would distribute to the HEC
- 11. Agenda Topics For Next Meeting** – No discussion
- 12. Adjourn**—Joel Paul moved and Chris Visser seconded a motion to adjourn. The motion passed unanimously and the meeting was adjourned at 7:03 p.m.