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**ACTION MINUTES OF THE
SAUSALITO CITY COUNCIL
REGULAR MEETING**

Tuesday, October 2, 2007

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

ROLL CALL

PRESENT: Councilmember Weiner, Vice Mayor Belser, Mayor Kelly, Councilmember Leone,
Councilmember Albritton

ABSENT:

The following persons offered public comment on Closed Session items:

Caroline Ford on Item #2, Arts Festival
Chuck Donald on Item #3, Sausalito Marine

Council adjourned to the Conference Room for their Closed Session at 5:42 p.m.

The regular meeting reconvened at 7:05 p.m.

PLEDGE OF ALLEGIANCE

REPORT ON RESULTS OF CLOSED SESSION ITEMS

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** pursuant to CGC § 54956.8
Property: 18 Pearl Street, Sausalito
Negotiating Parties: Dana and Kent Whitson
City Negotiator: City Attorney
Under Negotiation: Price and Terms
Direction was given to the City Attorney
2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** pursuant to CGC § 54956.8
Property: Marinship Park and Martin Luther King (MLK) Park
Negotiating Parties: Sausalito Art Festival Foundation
City Negotiator: City Attorney
Under Negotiation: Price and Terms
Direction was given to the City Attorney and the negotiating committee
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** pursuant to CGC § 54956.8
Property: Sausalito Marine Properties; Foot of Locust Street
Negotiating Parties: Zacks Inc. dba Sausalito Marine
City Negotiator: City Manager and City Attorney

1 Under Negotiation: Price and Terms

2 ***Advised that Council would be returning to Closed Session following the***
3 ***conclusion of the regular meeting***

- 4
5 4. **CONFERENCE WITH LABOR NEGOTIATOR** pursuant to CGC § 54957.6
6 Agency Negotiator: City Manager
7 Employee Organizations: SEIU 1021 and Sausalito Firefighters Assoc. IAFF Local
8 1775
9 ***Direction was given to staff***

10
11 **APPROVAL OF AGENDA**

12
13 Councilmember Albritton moved, seconded by Vice Mayor Belser, to approve the agenda.

14
15 **SPECIAL PRESENTATION**

16
17 **A. Presentation on the Sister City Delegation's Trip to Sakaide, Japan**

18
19 Susan Rowe, Cole Chapman, Harry Chapman, Deborah Bradley and Tom Rowe gave a
20 recap of the trip to Sakaide.

21
22 **B. Introduction of the "Live" Redesigned City Website**

23
24 Ribbon Cutting Ceremony took place to reveal the City's new, live, website.

25
26 **COMMUNICATIONS**

27
28 Joshua Goldstein, Sausalito Art Commissioner, spoke about the Art Walk. Mr. Goldstein also
29 requested that Council consider a future agenda item re: the responsibilities of the Art
30 Commission.

31
32 **ACTION REPORT OF PREVIOUS MEETING**

33
34 Councilmember Albritton moved, seconded by Vice Mayor Belser, to approve the Action Report
35 of September 18, 2007 as amended.

36
37 **CONSENT CALENDAR**

38
39 **Public Comment:** Chuck Donald requested clarification on item #7

40
41 **Vice Mayor Belser moved, seconded by Councilmember Weiner, to approve the following**
42 **Consent Calendar items:**

- 43
44 1. Receive and file Minutes of Library Board meeting on July 12, 2007
45 2. Receive and file Minutes of Historic Landmarks Board meeting on September 12, 2007
46 3. Receive and file Action Report for Business Advisory Committee meeting on
47 September 20, 2007
48 4. Receive and file Action Report for Hospitality Business Development Committee
49 meeting on September 20, 2007 (*Albritton clarified that "Christmas lighting" should be*
50 *tree lighting*)

- 1 5. Acknowledge Actions Taken by Planning Commission at meeting on September 26,
2 2007
3 6. *Scheduled item cancelled late in packet production process*
4 7. Receive update on Police and Fire Buildings Process
5 8. Approve Encroachment Agreement request that is part of Application No. DR/EA/VA
6 07-018 to rebuild an existing car deck in the public right-of-way and in a side setback
7 and to rebuild a public stair into the public right-of-way to the property located at 154
8 Santa Rosa Avenue (APN 065-112-40) (*adopted Resolution No 4917*)
9

10 **PUBLIC HEARINGS - None**

11
12 **BUSINESS ITEMS**

13
14 **A. Report on Capital Improvement Project: Options for Locating a CNG Fueling
15 Station**

16 Staff Report presented by City Engineer Todd Teachout
17

18 **Public Comment:** David Lay offered input
19

20 Council consensus that natural gas at City Hall should be the preferred components.
21

22 **B. Adopt Records Retention Schedule for all City departments**

23 Staff Report presented by City Attorney Mary Wagner
24

25 **Public Comment:** Chuck Donald and Vicki Nichols offered input
26

27 Councilmember Albritton moved, seconded by Vice Mayor Belser to approve the staff
28 recommendation to adopt the resolution. Following Council discussion, Councilmember
29 Albritton amended his motion to include permanent archival of Council meeting recordings
30 and web site archival, and that prior to the first round of destruction, staff would submit an
31 inventory of items to be destroyed. Vice Mayor Belser accepted the amendment and
32 seconded the motion. Via voice vote, Resolution No. 4918 was adopted 5-0.
33

34 **CITY MANAGER REPORTS, CITY COUNCIL APPOINTMENTS. COUNCIL DISCUSSIONS
35 AND COUNCILMEMBER REPORTS**

36
37 **A. City Manager Reports** – presented by Adam Politzer
38

39 **1. City Manager Information for Council**

40 No Council discussion
41

42 **2. Future Agenda Items**

43 Council requested the addition of:

- 44 • Council discussion on the scope of the Arts Commission
- 45 • Council discussion on the Art Walk
- 46 • Council discussion with the Cavello operator/management re: shuttle service
47 through Sausalito
- 48 • Council tour of Cavello development (Special Meeting)
- 49 • Interview existing applicants for HLB
- 50 • Interview existing applicants for Trees and Views

- Discuss dates for dinner meetings with schools

B. City Council Appointments and Councilmember Reports

1. City Council Appointments to Boards, Commissions and Committees

a. City Council Appointments to Chair and Vice Chair positions for the five Business Vision Action Committees

No validations were received; thus no appointments to be made

2. Council discussion on procedure by which Proclamations and Certificates of Appreciation are presented to community members

Staff report presented by Administrative Services Manager Dale Vaughn

Public Comment: None

Councilmember Albritton moved, seconded by Mayor Kelly, to establish the criteria that certain types of proclamations still be approved on the Consent Calendar and that others may be approved by consensus from the Mayor, Vice Mayor and City Manager.

3. Adopt 2008 City Council Meeting Schedule

Staff report presented by Administrative Services Manager Dale Vaughn

Public Comment: None

Council approved the 2008 Calendar with the following changes:

- Change January 22 to January 29
- Change March 18 to March 25
- Change April 15 to April 22
- Change November 11 to November 18

4. Councilmember Reports

The following Councilmembers reported on:

- Councilmember Weiner: reported on "Get Ready", Golden Gate Ferry meeting
- Vice Mayor Belser: reported on MCCMC
- Councilmember Albritton: reported on Spaulding Boatworks Event; TAM meeting

Public Comment: None

Adjournment

The meeting adjourned at 10:18 pm in memory of Nancy DeBruyn. Council continued in Closed Session.