

SAUSALITO PARKS & RECREATION AGENDA REGULAR MEETING

Wednesday, May 18, 2011, 6:30 PM CITY HALL EDGEWATER ROOM, 420 LITHO STREET, SAUSALITO

"Enhancing the Visitor Experience"

John Lerner- Chair	Sela Seleska- Commissioner
Melissa Mooney- Commissioner	Cindy Powers- Commissioner
Doreen Gounard- Commissioner	
Joe Burns- Commissioner	Mike Langford- Parks & Recreation Director

Note that the Parks and Recreation Commission may, at its discretion, consider agenda items out of the order in which they are listed. The public may comment on any item on the agenda that has not previously been subject to public comment.

6:30 PM COMMISSION WILL CONVENE IN THE EDGEWATER ROOM

1. BUSINESS MEETING BEGINS

- a. Roll Call
- b. Approval of Agenda

2. APPROVAL OF APRIL 20, 2011 MINUTES

3. SPECIAL PRESENTATIONS (10 min)

a. None

4. COMMUNICATIONS

NOTE: Members of the public are invited to address the Commission concerning topics that are not listed on the Agenda. The Commission reserves the right to limit the time devoted to this portion of the Agenda and to limit the duration of speakers' presentation to three minutes.

Public Communications: speakers limited to 3 minutes each

5. BUSINESS ITEMS

a. Proposal by Lynn Bagley of the Golden Gate Farmer's Market to conduct a Farmer's Market on Caledonia Street on Sundays from 10 am – 2 pm beginning June 5th, 2011.

6. DIRECTORS REPORT

To include but not limited to:

- a. Budget Update
- b. Robin Sweeny Park Improvements Update
- c. Gabrielson Park Improvements Update
- d. Southview park Improvements Update
- e. Harrison Park Improvements Update
- f. Recreation Center Improvements Update
- g. Tennis Court Improvements Update
- h. MLK Gym Improvements Update
- i. Caledonia Street Faire Update

FUTURE BUSINESS ITEMS

a. To be discussed

7. ADJOURNMENT

8. UP-COMING COMMUNITY EVENTS

- Sausalito Marin City School District Board Meeting June 9th @ 7pm
- City Council Meeting June 7th @ 7 PM
- Chamber of Commerce Mixer June 16th @ 5:30pm 7:30pm- Sausalito Yacht Club (Next to Ferry Landing)
- Sausalito Biz X Meeting June 14th @ 8:15am-9:30am Poggio (777 Bridgeway)
- Next Parks and Recreation Commission meeting June 15th @ 6:30pm

INFORMATION FOR THE PUBLIC: Information regarding any item on this agenda may be obtained from the Parks and Recreation Office at City Hall or by calling Mike Langford at 289-4126.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, if you need special assistance to participate in this meeting, please contact Mike Langford at 289-4126. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]



AGENDA TITLE:

Relocation of Farmer's Market

RECOMMENDED MOTION:

As information was still coming in while drafting this report it was not possible for Staff to make a recommendation.

SUMMARY

With the increase in Downtown traffic and congestion and the closure of half of the Sausalito Yacht Harbor lot it is no longer possible to have the Farmer's Market in Downtown Sausalito. Golden Gate Farmer's Market director Lynn Bagley was informed of this on February 16, 2011.

On May 2, 2011, Lynn Bagley submitted a High Impact Special Event Application proposing to have the Market on Sundays from 10 am to 2 pm on Caledonia Street. The portion of Caledonia between Johnson and Pine Street would be closed from 9 am to 3 pm.

On May 10, 2011, staff met with Ms. Bagley to review her application.

On May 12, 2011, after receiving payment from Ms. Bagley for postage, staff sent letters out to 200 residents and business surrounding the affected area informing them of the proposal and the public hearing to be held as part of the Parks and Recreation Commission Meeting on May 18, 2011.

BACKGROUND

The Farmer's Market has been in Sausalito since 1997. The market is a project of the Golden Gate Farmer's Market Association which provides certified farmer's markets and related educational programs. Each year the Market runs from the beginning of May through the end of September.

In 2009 the Market was moved from City Parking Lot 1 (ferry landing) to lot 2 (adjacent to B of A) due to the influx of bicycles and increased traffic congestion in lot 1.

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With the further increase in Downtown traffic and congestion since the 2009 move and the closure of half of the Sausalito Yacht Harbor lot, it is no longer practical to have the Farmer's Market in Downtown Sausalito.

Lynn Bagley of Golden Gate Farmer's Market is proposing the following;

- Move Market to Caledonia Street
- Change Market day to Sunday
- Have the Market open from 10 am to 2 pm. on the portion of Caledonia between Johnson and Pine Streets.
- Caledonia Street would be closed from 9 am to 3 pm.

ISSUES

Any time an event location is changed there is a risk of reduced participation. Staff believes that this will be a short term affect with residents and visitors learning where the new location is quickly. Staff will work with Market organizers to ensure that there is proper signage to direct people to the new location.

Response from residents has been mixed. As of 5 pm on 5/16/2011, 5 residents have expressed their dissatisfaction with the idea, 5 residents are in favor of the idea. In addition 7 local businesses have expressed their approval.

Concerns from the residents include the following:

- Noise Many have expressed that Sunday is the only day in their neighborhood where they are not awoke by the sounds of trash and delivery trucks.
- Parking Residents have stated that parking is always an issue in their neighborhood and that having the Market on Caledonia Street would only compound the problem.
- Trash Residents are concerned about trash being left on the streets.
- Competition There is some concern that the competition for business may hurt the local market on Caledonia Street.
- Accessibility Residents are concerned that they will have limited or no access to their buildings.

FISCAL IMPACT

The Market will be required to pay the City \$1200 as it has in the past. Local businesses may experience an increase in sales due to a possible increase in foot traffic. They also may experience a decrease in sales as parking on Caledonia Street between Johnson and Pine will not be permitted.

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STAFF RECOMMENDATIONS

As information is still coming in it is not possible for Staff to make a final recommendation. Possible recommendations are as follows:

- 1. Deny application.
- 2. Postpone recommendation to a later date so that additional information can be gathered.
- 3. Recommend an alternate location such as Dunphy Park.
- 4. Approve application.

If the Commission decides to approve the application either at the proposed location or other location the Market will be required to do the following:

- Market shall pay for creation and posting of appropriate "No Parking signs". Signs are to be of an approved material such as plastic or aluminum. Paper signs will not be allowed.
- 2. Market shall reimburse City for the cost of one staff person to monitor Market.
- 3. All trash must be picked up and taken away by organizers or vendors. No trash is to be placed in City cans.
- 4. Music will not be allowed.
- 5. Market to pay City \$1,200 for use of street.
- Market to provide ample restroom facilities for vendors and buyers through either porta-potties or local businesses. (local businesses subject to verification by staff)
- 7. Items sold at Market will not compete with Caledonia businesses.
- 8. No hot or "ready to eat" food is to be sold with the exception of whole fresh fruit and vegetables.
- 9. Vendors must park their vehicles in City Lot 4 ONLY (passes to be provided by City).
- 10. Vendor vehicles are not to be inside Market area.
- 11. Posting of all signage, both temporary and permanent, is to be approved by Staff.
- 12. Market to provide vendor list to staff for approval.
- 13. Market must consist of at least 80% fresh fruit, vegetables, and/or locally made edible products.
- 14. Vendors cannot begin to set up prior to the 9 am street closure
- 15. Vendors must be clear of the street no later than 3 pm
- 16. No sales after 2 pm.

Staff also suggests that the Market be reevaluated by the Commission at its July 2011 meeting.

ATTACHMENTS

Farmer's Market High Impact Application Meeting Notice Letters from Residents and Businesses

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PREPARED A	AND SUBMITTED BY:		
Mike Langford Parks and Red City of Sausal	creation Director		
-			
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GOLDEN GATE FARMERS MARKET ASSOCIATION

149 IGNACIO VALLEY CIRCLE, NOVATO CA 94949 (415) 382-7846

Wed. 4/27

Hi Mike,

anclosed is the Markets application, as requested. Hope it suffices.

Please let me know if you need any other information.

Thenks!,



SPECIAL EVENT APPLICATION - HIGH IMPACT SPECIAL EVENT

EVENT INFORMATION

Type of event:	:						
□ Run/Walk	☐ Bi or Triathlon	☐ Bike Tour/Race	☐ Street Fes	stival [I Motion F	icture	A
☐ Parade	☐ Still Photography	□ TV Ad. Shoot	Other (sp	ecify) _	FATEN	1825	MRK
Event Title:	SAUSALIT	D" CALEPOI	41457	· F	RMC	Rs' N	<i>H</i> eke
Event Location	: CAKOONÎ	4 57. (1	detwee	AI	ohns	ons 1	ine St
	June 5" ve	Total And					
SON	Month – Date(s) – Y		Participants:		20-	30	est
			Spectators:)
Actual "open to	o the public" or "advert	tised" event hours: _	N AN	/PM to		AMPM	
Will a staging/s	setup/assembly/constru	ction location be req	uired?	Yes	No		
If yes, b	pegin date:		Start time: _			AM/I	PM
Locatio	n:						
	otion of the scope of the						
Will dismantlin	ng be required?	⊐ Yes M No					
If yes, c	lismantle completion d	ate:	Complet	ion time): 	AM	I/PM
closing and tim	s) requiring closure as a				-		
<u>Ca</u>	ledonias	t Chetw	een Pir	NES	John	MON	S4 5)
	UNDAUS	9 mm - 3	M	%			



SPONSORING ORGANIZATION AND APPLICANT INFORMATION

☐ Commercial (For Profit Organization) Non-commercial (Non-Profit Organization))
Chief Officer of Organization (Name): LYNN R	EMPLES MARKET ASSN/MARIN COMMINGEN CAMPULATION FAREMERS LABORET ASS.
Sponsoring Organizations Address: belw	
Sponsoring Organizations Business Phone Number: (
Applicant (Name): GOLDEN 6ATZ FA	RMRDS MARKET ASSN /MARINCOMMU
Applicant Address: 149 MGNACIO VAU	RMRDS MARKET ASSI RY Crecie FRAMKIES MARKET ASSI
Email Address: Lynn Lw Brang	
Business Phone Number: (415) 382.7846 I	Evening Phone Number: () Sawe
Business Phone Number: (415) 382.7846 I Cellular Phone Number: (415) 571:2539 I	FAX Number: (415) 382.7846
List any professional event organizer or event service	provider that is authorized to work on behalf of the
Sponsoring Organization to produce this event.	
Name: ANDVV	
Address:	Phone Number: ()
Contact Person "ON SITE" day of event: Lynn	RAGUZY
(Note: This person must be in attendance for the durat	ion of the event and immediately available to City
Officials.)	
Cellular Phone Number: ()	Pager Number: ()
Alternate Contact Person "ON SITE" day of event:	
Cellular Phone Number: ()	Pager Number: ()
REQUIRED: Obtain a written communication from the authorizes the applicant or professional Permit on their behalf.	he Chief Officer of the organization, which event organizer to apply for the Special Event



FEES \cdot PROCEEDS \cdot REPORTING

Yes □	No V	Is the organization a "Tax Exempt, non-profit" organization? If yes, obtain a copy of the IRS 501 C tax exemption letter providing proof and certifying the current tax exempt, non-profit status. IRS 501 C Letter obtained? We are a mutual benefit not fax -exempt. Will provide docs. Are admissions, entry, and vendor participant fees required? If yes, explain: If required Admission fees: Vendor fees: Vendor fees: Participant fees: \$ 20-40per booth Per person
\$ 9,	000	Estimated gross receipts including tickets, product and sponsorship sales from this event?
OVE	RALL]	EVENT DESCRIPTION
Yes □	No	Does the event involve the sale or use of alcoholic beverages?
P		Will items or services be sold at the event? If yes, please describe: agricultural
	60	Will items or services be sold at the event? If yes, please describe: agricultural growth of pre-paired by local i regional produces. Does this event involve a moving route of any kind along streets, sidewalks or highways? If yes, attach a detailed map of your proposed route, indicate the direction of travel, and provide a written narrative to explain your route and its impact.
Ø		Does this event involve a fixed venue site? If yes , attach a detailed site map showing all streets impacted by the event.
In ad	ldition to	o the route map required above, attach a diagram showing the overall layout and setup the following items:
<u> </u>	Food Pleas	A Concession and/or Food Preparation Area(s). See describe how food will be served at the event: West fived is prepared quite least the served at the event: West fived is prepared quite land the served at the event.
Will	food be	e cooked in the event area? Please specify method: Gas Electric Charcoal Other (specify):
4	Hoto	food willnot compete directly w/ existing merchants,



OVERALL EVENT DESCRIPTION (continued)

	Portable and/or Permanent Toilet Facilities:				
	• Number of portable toilets: REQUIRED → One for every increment of 250 peoples thereof.				
	• Number of ADA Accessible toilets: REQUIRED → 10% of total portable toilets.				
	Note: Unless the applicant can substantiate the availability of both accessible and non-accessible toilet facilities in the immediate area of the event site, the above is required.				
Oth	er Areas of Consideration:				
_	P. A. L. P. W. and Ambulance Locations				
	First Aid Facilities and Ambulance Locations Tables and Chairs				
	Fencing, Barriers and/or Barricades Generator Locations and/or Source of Electricity (Aoating)				
	Canopies or Tent Locations				
4	Booths, Exhibits, Displays or Enclosures				
	Scaffolding, Bleachers, Platforms, Stages, Grandstands or Related Structures Vehicles and/or Trailers				
	Other Related Event Components Not Covered Above				
Ø	Trash Containers and Dumpsters Number of Trash Cans: (Higher number placed near food, beverage and				
	entertainment areas)				
	• Number of Dumpsters w/lids: REQUIRED → One for every increment of 400 people)				
	· Recycling Containers:(Voluntary)				
Des	scribe the plan for clean-up and removal of waste and garbage during and after the event:				
	vendors provide individual trash containers				
	and are required to clean their own booth areas				
	and the near by walkway, any remaining trash				
	and the near by walkway. any remaining trash will be cleaned by market 87 aff.				
	V				



Note: It is the Event Organizers' responsibility to dispose of waste and garbage throughout the term of the event. Immediately upon conclusion of the event, the venue must be returned to a clean condition. The City does not provide street sweeping services for special events unless prior arrangements have been made.

SAFETY · SECURITY · ACCESSIBILITY

Private Security	
Yes No	Is there a Professional Security organization hired to handle security arrangements for this event? If yes , please list:
	Security Company:
	Security Organization Address (City, State, Zip):
	Security Director (Name):
	Phone: ()
	Private Security):
On site contact per Any searches price Bottle and can che Metal Detectors? How many guard Number of identi	erson (Security Supervisor): Or to entering? Or Yes Or Yes Or Yes Or No Solution Or No Or No Solution Or No Or No Solution Or No Or No Solution Or No Or
Parking Lot Pat	rol (Private Security):
Security Compan	y: <i>N/A</i>
Contact person (S	Security Supervisor):
	ty guards patrolling the parking lot:
Security's main f	unction in the lot:



Persons with Disabilities:

	ccessibility Plan for access to the event by individuals with disabilities:
	remap
	→ It is the applicant's responsibility to comply with all City, County, State and Federal cess Requirements applicable to this event.
SAFETY · S	SECURITY · ACCESSIBILITY (continued)
Lighting:	
of the particip	the event, state how the event and surrounding areas will be illuminated to ensure the safety pants and spectators. (If required, show a separate site map detailing streetlights, portable ner illuminating devices.)
Medical: Indicate what	arrangements have been made for providing First Aid Staffing and Equipment:
# Amb	oulance(s) How provided?PUC License #
	tors (Names and Specialties):
# Nurs	ses (Names and Specialties):
# Para	medics (How provided)?
#Eme	ergency Medical Technicians (How provided)?

VEHICLE/BICYCLE PARKING PLAN · SHUTTLE PLAN · MITIGATION OF IMPACT

Note: Parking, traffic congestion, and environment pollution are all factors for concern with events. Consider and encourage the use of car pools, public transportation, and alternate modes of non-polluting transportation when in the planning stage of the event.



duration of the event.

City of Sausalito Parks and Recreation Department 420 Litho Street · Sausalito CA 94965 415.289.4152

Yes □	No Y	Will any inflatable, hot air balloons, or similar devices be used?
	50	Will fireworks, rockets, or other pyrotechnics be used?
Ø		Will any signs, banners, decorations, or special lighting be used? <u>Signage</u> 4 banner plan used for last 14 years with 51 gns along Bridegway, only.
PRO	MOTION ·	ADVERTISING · RELATED EVENT ACTIVITIES
Yes	No □	Will this event be promoted, advertised or marketed in any manner? If yes, describe: 10,000 postcards; Als in all local papers; press releases banners; 519ns; balloons. Will there be any live media coverage during your event? If yes, describe:
INSU	JRANCE R	REQUIREMENTS
Insu	rance for th	ne event is required before final permit approval.
Name	e of Insuran	ce Agency: / NTERWEST
Agen	t's Name	Gunity CLARIC Business Phone: 916 609
Polic	y Number:	Policy Type: General Liability; 2 mil
Addr	ess (City, S	Policy Type: General Liability; 2 mil tate, Zip) SACTO, CA
For f	inal permit	approval, the event organizers will need commercial general liability insurance that names

"The City of Sausalito, its officers, employees, representatives, volunteers and agents" and any other public entities impacted by this event, as additional insured. Insurance must be maintained for the



Parking and Shuttle plans (provide a detailed description, for events with over 1000 participants include bicycle parking plan): (79. 2600)		
	•	
Disab	led Park	ring (Describe the plan):
PARE	KING P	LAN · SHUTTLE PLAN · MITIGATION OF IMPACT (continued)
Impac	t to resi	dents, businesses, churches, etc. (Describe plan to notify those impacted): will use
0 v	nist.	ing parking which should be a dequate, since businesses are closed on Sunnis.
		businesses and officed on Surpays
	NO87	businesses are crosed on ovaryas.
ENTI	ERTAI	NMENT · ATTRACTIONS · RELATED EVENT ACTIVITIES
Yes	No	Are there any musical entertainment features related to your event? If yes , state the number of stages, number of bands, and type of music. (Consider use of the "Concert Information Sheet")
		Number of Stages: Number of Bands: 1, on occasion, usually Type of Music: accoustre at a time
		Type of Music: accoustic at a time
P		Will sound amplification be used? on occasion Start time: AM/PM – Finish time: AM/PM
) 00		Will sound checks be conducted prior to the event? Start time: AM/PM - Finish time: AM/PM
	*	Describe sound equipment that will be used?
		none



CONCERT INFORMATION SHEET N/A

Information for this event obtained from:			
Name:			
Position:			
Organization:			
Date:			
CONCERT INFORMATION SHEET (continued)			
General Information:			
Day/Date:			
Name of event:			
Location of event:			
Expected attendance:	as of (date	e)	
Concert fees range from \$ to \$			
Timeline:			
Parking lot opens:			
Ticket office on-site opens:			
Doors to venue opens:			
Opening band #1:	Time:	to	
Opening band #2:	Time:	to	
Opening band #3:	Time:	to	
Opening band #4:	Time:	to	
Main attraction:	Time:	to	
Parking lot closes at:			



Parking Lot:

Parking fee: \$ W/A
Parking fee: \$
Any organized parties in the lot before or after the event? Yes No
Organization:
Where:
Organization:
Where:
Has permission been obtained from management for these parties? Yes No Are keg permits required and/or are any issued? Yes No Any portable toilets in the lot? Yes No Has management allowed distribution of handbills in lot or on cars? Yes No Are any radio stations broadcasting in the lot? Yes No If yes, which radio stations and where?
Are any TV stations doing a remote broadcast at the venue? Yes No If yes, which TV stations and where?
Alcohol:
What types of alcohol served (i.e. beer, wine):
Where served:
Time alcohol service begins:
Time alcohol service ends:
Is the alcohol served in pre-existing licensed locations?



Seating (obtain an interior map):
Festival seating (no seating in front of stage)? General Admission (no assigned seating)? Yes No Reserved? Yes No
Special Event Traffic Controllers:
Are traffic controllers needed for this event? Yes Is a traffic plan already in place? Yes No
Billing Information:
Company/Organization: ABOVE
Contact Person:
Address:
Phone number: Fax phone number:
Letter of agreement on file? □ Yes □ No
NOTES: ANALYSIS HAVING BEENASKED TO MOVETHE MARKET TO CALEVONIASI WE RECOMMEND CHANGING THE MARKET DAY TO SUNDAY
10-2 pm, FOR THE FOLLOWING REASONS! (1) TO MOIO COMPETITI
WITH THE FEIDYYTAZZ VENUE DOMNHOWN @ TO MINIMIZE
IMPACTON SERVICE BUSINESSES, WHICH MEE CLOSED ON SUNDAUS.
3) REMAINING BUSINESSES WHICH ARE OPEN GENERALLY BENEAT
FROM FROMERS MARKERS (WEEKEND MARKETS HAVE THE BEST
CHANCE TO ATTEACT RESIDENTS & TOURISTS . S) FARMERS ARE
011111111111111111111111111111111111111
MORE LIKELY TO INCREASE SALES ON WEEKEND MORNING MARKETS. HOW EVER ANY CHANGE TO AN EXISTING VENUE WILL HAVE NEGATIVE IMPACT ON OVERALL SALES AND 19



MAY TAKE VEARS TO RECUPERATE WE WILL NEED TO SPEND SIGNIFICANTLY MORE IN REVENUE, IN ADVERTISING & STAFF TIME TO NOTIFY OUR CUSTOMELS. WE WOULD APPRECIATE 'IN KIND' SUPPORT FROM THE CITY TO HELP RE-ESTABUSH THE MARKET

AFTER ACTION REPORT - To be completed by the Special Events Coordinator within 10 days of event and reviewed with SERP.

Name of event:	
Date/Day of event:	
Number of attendees:	
Types of people attending and their age range:	
Number of officers deployed:	
Number of security deployed:	
What was the philosophy towards criminal acts/rowdy behavior:	
Number and types of arrests:	
Number and types of ejections:	
What was the type of behavior demonstrated by the crowd:	
Were there tailgate parties before or after the event?	



Was there an orderly departure after the event?		
Any other significant incidents?		
(Attach additional pages, if necessary)		
ATTACHMENT 1: NAP		
ATTACHMENT2: CONTRACT '10		

ATTACHMENT 1	us4LiT	70 201	
			11
CALLOONI	A STRAK	T PHRM ?	RSMARKET
	MAKET.	MAP	LEGENIN
POLICEDEPT			P (F) FIRMDICAPPED PARKING
			Q LEMUE LARGE OPENING
JOHNSON ST		$(\mu\rho)$	STREET CLOSURE
AD)	Ø Ø	Ø (F	CLOSED ON SURDAYS
	CALEDONI	nan- K.	
OFFICES (CLOSED)			OPTOMETRY SHOP (CUSED)
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	0	R	BARBERSHOP (CLOSED)
300000	0 D	M	(003101)
((LOSED)		9	De vino (open)
	<u>P</u>	R	
	1 R	3	PIATESHOP
PAPER SHOP <	7	V	(CIOSED)
(open)	<u> </u>		
ANTIGUES <	7		Tripiani MES
(open)	R	FY	(OPEN) FOOD
Analsenen E	5	A R	
APTS/SERVICE BUSINESS		M	POSS TTI
	F	9	ROSETTÍ (CLOSED)
	P	R	
	M	<u> </u>	THAI (opens@ Ipm)
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GROCKRIES	R		
Copen)	S S	Ø	(+)
PINE ST			
(AR) O		6	H
	No.		

SAUSALITO FARMER'S MARKET TEMPORARY LICENSE AGREEMENT

2010

THIS TEMPORARY LICENSE AGREEMENT ("License") is made and entered into effective as of the ____ day of April 2010 ("Effective Date") by and between the City of Sausalito, a municipal corporation ("City), and Golden Gate Farmers Market ("Licensee"), with reference to the following facts:

- A. City is the owner of a certain parking lot located adjacent to Bridgeway in the City of Sausalito, California and commonly known as "Parking Lot #2."
- B. Licensee has requested to use certain parking spaces fronting Bridgeway within Parking Lot #2 (the "Parking Spaces") for purposes of holding a "farmers market" on consecutive Fridays (the "Friday Event(s)") beginning May 14th 2010 through September 24th 2010.
 - C. The Parking Spaces shall be located in the northern half of lot 2.
- D. City has agreed to provide to Licensee such a temporary license over the Parking Spaces upon and subject to the terms and conditions set forth in this License.
- **NOW THEREFORE**, based on the foregoing and the promises, convenants and undertakings contained in this License, and for other good and valuable considerations, the receipt and adequacy of which are hereby acknowledged, City and Licensees agree as follows:
- 1. <u>License Term</u>. The term of the License shall be from May 14th 2010 until September 24th 2010 (the "License Term").
- 2. <u>License Fee</u>. Licensee shall deliver a license fee to the City in the amount of <u>One-Thousand Two Hundred Dollars</u> (\$1,200.00) prior to or on May 13th 2010.
- 3. <u>Grant of Temporary License</u>. City hereby grants to Licensee a temporary license ("Temporary License") to use the Parking Spaces during the License Term solely for the Friday Events subject to the following:
- (a) All market vendors will park in the same Parking Space that their produce display is located and not take up another parking spot within Parking Lot #2 for their vehicles.
- (b) All market vendors will use tablecloths on display tables to show consistency and have a uniform appearance.
- (c) Market is limited to two "hot/ready to eat" food vendors in May and September and one "hot/ready to eat" food vendor June through August.
- (d) If a Parking Space has been previously designated by the City as "Handicapped," Licensee will provide proper signage to designate another parking spot within Parking Lot #2 as "Handicapped," subject to the approval of the City as to the location and signage.

- 4. <u>Promotional Activities</u>. The parties shall mutually cooperate to promote the Friday Events by way of the following activities:
- (a) The Licensee will be able to display their banner across Bridgeway as scheduled with the City Parks and Recreation Department and subject to compliance with any applicable provisions of the City's Municipal Code regarding such banners.
- (b) The Licensee shall be able to display a smaller banner at the fishing pier as space is available from May 1, 2010 to September 25, 2010 subject to compliance with any applicable provisions of the City's Municipal Code regarding such banners
- (c) The Golden Gate Farmers Market will be mentioned in the Summer and Fall community calendar in the "Sausalito and its Community" quarterly publication.
- 5. <u>Maintenance</u>. Licensee, at Licensee's expense, shall maintain the Parking Spaces, adjacent areas and fronting sidewalk in good order and cleanliness during the Friday Events. Licensee further agrees to clean the Parking Spaces, adjacent areas and fronting sidewalk following each Friday Event, including, but not limited to, removal of all debris. Trash and other unwanted items are to be removed from premises by licensee. Disposal of large quantities of fruit, vegetables, or other items in City trash cans and recycling receptacles is not permitted.
- 6. <u>City Business License</u>. Licensee represents and warrants to City that it has a City of Sausalito business license and shall keep such business license in effect at all times during the License Term.
- 7. <u>Right of First Refusal</u>. Following the expiration of the License Term and prior to licensing the Parking Spaces to a third party for purposes of holding similar events in 2010, City shall offer such license first to Licensee, subject to the terms and conditions as may be negotiated.
- 8. <u>Liens</u>. Licensees shall not suffer or permit to be filed or enforced against Parking Lot #1 any mechanics', laborers', materialmen's, contractors', subcontractors' or any other liens arising from any work performed or caused to be performed by the Licensee as a result of the use of the Parking Lot #1.
- 9. <u>Indemnification: Waiver.</u> Licensee agrees to indemnify and hold City and its elected and appointed officials, employees, officers, directors, agents and contractors (collectively, "City's Representatives") harmless, and to defend City and the City's Representatives with counsel reasonably satisfactory to City, from and against any and all liabilities, losses, actions, damages, obligations, judgments, costs and expenses (including, without limitation, attorneys' fees) (collectively, "Liabilities") which City or any of the City's Representatives may incur or suffer arising out of or in any manner connected with (i) the Wednesday Events, or (ii) the breach of or failure of Licensee to perform any of Licensees' covenants contained in this License.
- 10. <u>Nonliability</u>. To the fullest extent permitted by law, neither City nor any of the City's Representatives shall bear any responsibility for any Liabilities arising out of or in any manner connected with the Friday Events.

11. Insurance.

- (a) <u>Liability Insurance</u>. Licensee shall cause to be maintained in effect during the License Term comprehensive general liability insurance on an occurrence basis in an amount of not less than Two Million Dollars (\$2,000,000) combined single limit, insuring against liability for personal injury and/or property damage arising from any condition or use of Parking Lot #2 and/or the Friday Events. ("Liability Policy").
- (b) <u>Policy Requirements</u>. Unless otherwise waived by the City Manager, City shall be designated as an additional insured party on the Liability Policy. The Liability Policy shall provide that it is primary and non-contributing with respect to any policies carried by City. The Liability Policy shall be issued by a company of recognized responsibility and licensed to do business in California.
- 12. <u>Amendment</u>. This License may be amended, modified or terminated only by an instrument in writing executed by Licensee and City agreeing to amend, modify or terminate this License.
- 13. <u>Survival</u>. The obligations under this License shall survive the expiration of the License Term; provided, however, in no event shall Licensee have the right to use Parking Lot #2 for the Friday Events after the expiration of the License Term.

14. Miscellaneous.

- (a) <u>Construction</u>. Headings in this License are for convenience only and are not part of this License. When the context so requires, words in the masculine, feminine or neuter gender shall include each other gender; and words in the singular or plural shall include each other. Unless otherwise indicated, all references to paragraphs and subparagraphs are to this License. This License is executed and delivered in the State of California and shall be construed and enforced in accordance with and governed by the laws of the State of California.
- (b) <u>Severability</u>. In the event any portion of this License shall be declared by any court of competent jurisdiction to be invalid, illegal or unenforceable, such portion shall be deemed severed from this License and the remaining part of this License shall remain in full force and effect, as fully as though such invalid, illegal and unenforceable portion had never been part of this License.
- (c) <u>Compliance with Laws</u>. Licensee shall comply with any and all applicable federal, state and local laws and regulations in connection with the operation of the Friday Events, including without limitation the City's Municipal Code and Special Event regulations.
- (d) <u>Interest</u>. Any amounts required to be paid by one party to the other party under this License shall bear interest from the date due until paid at the lesser of the rate of ten percent (10%) per annum or the highest rate permitted by applicable law.
- (e) <u>Attorneys' Fees</u>. If any action is brought to enforce this License, the prevailing party(s) shall be entitled to recover all costs and expenses of the action including reasonable attorneys' fees.

- (f) <u>Entire Agreement</u>. This License contains the entire agreement between the parties concerning the subject matter of this License and supersedes any and all other prior agreements, understandings, or negotiations concerning such subject matter.
- (g) <u>Enforcement</u>. Enforcement of this License may be by any proceeding in law or in equity against any person or persons or entity or entities violating or attempting to violate any of the provisions of this License, and any party enforcing this agreement may seek to enjoin or prevent such violating party or parties from doing so, may seek to cause any violation to be remedied and/or to recover damages for any violation.
- (h) <u>Notices</u>. All notices or other communications required or permitted under this License shall be in writing and shall be delivered personally or sent by Untied States mail, registered or certified, return receipt requested, postage prepaid, addressed as follows:

If to City:

City of Sausalito

420 Litho Street Sausalito, CA 94965 Attn: City Manager

If to Licensee:

Golden Gate Farmers Market

149 Ignacio Valley Circle

Novato, CA 94949 Attn: Lynn Law Bagley

Any party may, by notice to the other, designate a different address for notices which shall be substituted for that specified above. All notices and other communications given as provided in this paragraph shall be effective upon receipt.

- (i) <u>Counterparts</u>. This License may be executed in two or more counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.
- (j) Revocability. The City may revoke this License at any time with or without cause. In the event this License is revoked, the License Fee to be paid pursuant to Section 2 hereof shall be pro rated based upon the number of events that had been held at the time of revocation.



CITY OF SAUSALITO NOTICE OF PARK & RECREATION COMMISSION PUBLIC HEARING FOR A FARMER'S MARKET ON CALEDONIA STREET BETWEEN THE BLOCKS OF JOHNSTON ST. AND PINE ST.

You are invited to attend a PARK & RECREATION Commission public hearing on the following event proposal.

PROJECT DESCRIPTION

The applicant, Lynn Bagley, on behalf of Golden Gate Farmers Market Association and Marin Community Farmers Market Association, is requesting Park and Recreation Commission approval of having a weekly Sunday Farmers Market on Caledonia Street between the blocks of Johnston St. and Pine St. beginning on June 5th and ending on October 30th 2011 between 10:00am – 2:00pm.

MEETING DAY/TIME Wednesday, May 18th, 2011 6:30pm

MEETING LOCATION

Edgewater Room at City Hall, 420 Litho Street, Sausalito

WHAT WILL HAPPEN You can comment on the proposal. The Park and Recreation Commission will consider all public testimony and decide whether to approve, deny, or modify the proposal. The Park and Recreation Commission may also decide to continue the public hearing, or request additional information.

IF YOU CANNOT ATTEND

You can send a letter to Erin Stroud, Recreation Coordinator, City of Sausalito, Park and Recreation, 420 Litho Street, Sausalito, CA 94965. You can also hand deliver a letter to the Park and Recreation Department prior to the public hearing. Letters received by noon on Tuesday, May 17th, 2011 will be addressed in the Staff Report. Materials submitted after the distribution of the agenda packet will be available for public review at the Parks and Recreation Department during normal business hours and at the Parks and Recreation Commission meeting.

FOR MORE INFORMATION

Contact Erin Stroud at the Parks and Recreation Department at (415) 289-4198, (estroud@ci.sausalito.ca.us) or come to the Parks and Recreation Department office located in City Hall, 420 Litho Street.

SIGNED

Erin Stroud

Recreation Coordinator

Parks and Recreation Department 420 Litho Street • Sausalito, CA 94965 Tel: (415) 289-4152 Fax: (415) 289-4189 www.ci.sausalito.ca.us

Erin Stroud

From:

Cris Hammond

Sent:

Saturday, May 14, 2011 4:09 PM

To:

Erin Stroud

Subject: Attachments: Farmers Market on Caledonia Street

Farmers Market Sausalito.doc

Dear M. Stroud;

My name is Cris Hammond and my wife and I live at Johnson Street, just off Caledonia Street, here in town. I've written a letter voicing our concerns regarding the proposed Farmer's Market proposed for the block of Caledonia between Johnson and Pine streets. It is attached. I hope you'll include it in your committee's consideration of Ms Bagley's proposal.

In short, we are strongly opposed to the idea. Our reasons are set forth in the letter attached.

If you would prefer a hand delivered letter instead of this one delivered via email, please let me know right away and I will bring one in to City Hall.

Thank you so much for your consideration of our concerns in this matter.

Sincerely,

Cris and Linda Hammond

Cris Hammond Fine Art Studio:

cartoon Portfolio:

May 14, 2011

Erin Stroud Recreation Coordinator City of Sausalito Via Email:

Dear Ms Stroud;

My name is Cris Hammond and I live with my wife at Johnson Street, just across from the police station in Sausalito. Yesterday I received the notice of Park and Recreation Commission Public Hearing for a Farmer's Market on Caledonia Street. I don't think I will be able to attend the meeting on May 18th so I am writing to make my views known in the hope that they will be taken into consideration in your decision.

SE SE

First, I would like to say that I am generally in favor of Farmer's Markets. I think it is great that the general population gets the opportunity to buy fresh produce directly from the farmers and producers. I have been a regular at the Sausalito Farmer's Market that has been held downtown the last several summers. However, I am opposed to the idea of moving it to the block of Caledonia Street between Johnson and Pine streets.

Ours is the first house off Caledonia, on Johnson. At least five mornings a week, we start our day to the sound of the beeping garbage trucks, backing around to the rear of Café Divino, where they proceed to hoist the dumpsters into the air and bash them repeatedly against the back of the truck which is apparently their most proven technique to get the last bits of garbage out. Once this has been achieved, the empty dumpsters are slammed to the ground with a reverberating sound that would rival that of an angry King Kong bowling a city bus down Park Avenue. This occurs usually between 6:30 and 7:15 a.m. nearly every morning of the week

It doesn't happen on Sunday mornings though. Sundays are fairly peaceful. That is, unless there is a fire or police emergency requiring full sirens and horns as they tear to the rescue from in front of our house.

A Sunday morning Farmer's Market would undoubtedly involve lots of trucks and farmers, arriving bright and early to set up their booths and displays, and to start making their toffee, arranging their vegetables, and roasting their chickens. The noise and the parking chaos would shatter the one morning of peace that we have.

I mentioned the parking. Since the police have moved into their new building, and The Plate Shop has opened around the corner on Caledonia Street, the parking on Johnson has gotten very difficult for those residents who do not have off street

parking. The added load of vans and trucks from the participants in the market, and the influx of shoppers, combined with the loss of all parking on Caledonia Street for most of the day, would produce a parking nightmare for the residents of the neighborhood.

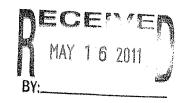
All in all, although I enjoy Farmer's Markets, I believe that they should be held in venues that provide ample parking for the patrons and the participants and in a place where their early set-up and late tear-down don't adversely impact the people who are hoping to live peacefully nearby. I might suggest that Dunphy Park, or the park at the end of Caledonia, by the basketball courts be considered as a more appropriate venue for the market.

Thank you so much for considering our feelings in this matter.

Sincerely,

Cris and Linda Hammond
Johnson Street

ROBERT L. CATENA Bonita Street Sausalito, California 94965



May 16, 2011

Erin Stroud
Recreation Coordinator
City of Sausalito
Park & Recreation
420 Litho Street
Sausalito, CA
94965

Dear Erin,

I have lived at Bonita St. (at the corner of Pine St.) for over 25 years. I know the neighborhood very well and must voice a very stern objection to the closing a portion of Caledonia St. in order to satisfy the needs of the Golden Gate Farmers Market Association.

Objections are as follows:

- 1. Parking. It's difficult enough even with the parking permits.
- 2. Direct competition with the Sausalito Market at the corner of Pine & Caledonia. Real Foods is going to close so are you trying to put the only other convenient market out of business?
- 3. Noise. Many people rent on Caledonia St. How would you like to have trucks, people chatting etc. beneath your window on a Sunday morning.
- 4. The lack of respect people have for other

people's property. I am constantly removing trash from the front of my home. Some think it is appropriate to simply leave their cans, bottles, wrappers etc. at the curb.

5. What effect will the market have on the other business' such as Café Davino. Many locals enjoy a leisurely cup on coffee in front of the coffee shop. Surely the market will have a negative effect on their business.

In closing, may I suggest the market be located by Dumphy Park. There you will find adequate room and hopefully not disrupt our Sunday mornings.

Respectfully,

Robert L. Catena

5/15/11

Ern Stroud
Recreation Coordinator
City of Sausalito, Park and Recreation
420 Litho St
Sausalito, CA 94965



Dear Ms. Stroud,

I am writing about the proposed Farmer's Market on Caledonia St. from 6/5/11 through 10/30/11. I am strongly opposed to this proposal. I live at Bonita St. and I don't want my neighborhood being used as a parking area for this event. There is no designated parking that I am aware of and even if there is, I don't expect the public to use it.

When the Marin Theater was expanded to a triplex, the customers used the surrounding neighborhoods for parking even though there were instructions to use the free Locust lot. The parking became so difficult for the residents that we were forced to go to a permit situation, where we must pay annually for permits for our cars and for our guests. We continue to be required to do this. The parking is restricted such that there is 2 hour parking during the day, and no parking after 6 PM. Since the Farmer's Market visitors can park for up to 2 hours during the day, I expect that they will park on our street and walk one block to the Market with plenty of time to shop during the 2 hour limit. Then, every Sunday, when I go out to do my errands and shopping, I expect I will come home to find no parking close to my house. This is what I experienced with the Marin Theater expansion and I don't want to experience this every Sunday throughout the entire Summer and Fall.

I enjoy and support local Farmer's Markets but it is not right to expect the surrounding residents to deal with the related parking issue. Why not consider Dunphy Park? It has a beautiful waterfront location with plenty of parking. The chosen location should have available parking that will not impact a residential neighborhood, especially given the length of time it is being proposed to take place. It's one thing to tolerate additional cars for an occasional event such as 4th of July or the Caledonia Street Fair, but this event will be held every Sunday for 5 months. Please choose another location.

Thank you for your consideration,

Eileen Economy

Bonita St. Sausalito, CA 94965

Eller Geonomy



104 Caledonia St, Suite C, SAUSALITO, CA 94965 Phone: (415) 331-3838 Fax: (415) 331-8388

May 17, 2011

Ms. Erin Stroud Recreation Director City of Sausalito 420 Litho Street Sausalito, CA 94965

RE: Lynn Bagley Farmers Market Proposal Sundays June 5th to October 30th on Caledonia Street

Dear Ms. Stroud,

We are the owners of 104 Caledonia Street in Sausalito at the corner of Caledonia and Pine Street. We have a few concerns with the proposed Sunday Market.

- 1. Who will ensure that the area in front of our building will be cleaned after each occasion?
- 2. Who will clean any debris from the market goers that is left on our property as often happens when people use our stairs as sitting benches as if this were public property.
- 3. How do we gain access to our building on these Sundays? Our garage entrance is off of Pine Street between Caledonia and Bridgeway.

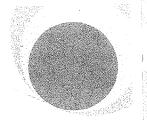
Please note our concerns when considering approval the proposed market.

Thank you.

Theron Bullman Property Manager

JENNIFER EARL





17 May 2011

City of Sausalito

Parks and Recreation Department

420 Litho Street

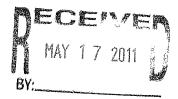
Sausalito, CA 94965

Re: Proposed Farmer's Market on Caledonia Street

Dear Erin Stroud:

I am writing to provide my feedback regarding the proposed Farmer's Market on Caledonia Street. As a resident in the area, I am opposed to this proposition for a variety of reasons. In addition, I find the manner in which the notice regarding the public hearing was provided to be insufficiently ample to allow residents and commercial tenants in the area adequate time to provide responses. My notice was postmarked 12 May, and arrived on 13 May, indicating a hearing only 5 days later on 18 May.

As a resident living on Pine Street, between Bonita and Caledonia, our family is very familiar with all of the local events which occur on Caledonia Street. We routinely have to deal with lack of street parking, increased pedestrian and auto traffic, trash, noise, and general disruption of our residential area. One of the reasons we chose to live and raise our daughter here in Sausalito is because of the "small town" feel and sense of community. However, in the last few years it has started to feel like all events seem to happen or start at the base of our street, while there are plenty of other locations that would seemingly offer better venue.





In particular, for this proposed Farmer's Market, running from 10am to 2pm — we know that in reality that would mean trucks and traffic starting as early as 8am on Sunday mornings, and continuing through clean up into the late afternoon. This is proposed to happen for almost five months — our entire summer. Sunday is the ONLY morning each week that we do NOT have trash removal trucks rumbling in our neighborhood and down our section of Pine Street, and as such it is the ONLY morning of true peace and quiet in our neighborhood. We like to get up and enjoy a quiet stroll, ride our bikes, in our neighborhood, and having to deal with a WEEKLY intrusion on our peace and quiet is not fair.

A Farmer's Market on Caledonia Street also seems to be an unfair impingement on our local grocer, the Sausalito Market. We already are enduring the closure next week of the Real Food Market on Caledonia Street, and do not want to see another grocer pushed out due to external competition.

While we support the idea of a Farmer's Market, we would like to see the City take advantage of one of the many other venues that is more appropriately suited for a commercial venture such as this – for instance, Dunphy Park, the ferry terminal parking lots, etc. These seem to be better for many reasons, in terms of drawing in tourists, allowing sufficient parking for visitors and vendors, as well as allowing our residential areas to continue to have a slice of paradise for ourselves.

Respectfully,

Jennifer Earl

FARMER'S MARKET

	SONJA Pine St. 5/16/11 (ANONOMUS)		
- REQUEST HAVE MOSTLY ORGANIC FOOD - POSITIVE - REALLY WANT IT - NEED IT BECAUSE			

May 10, 2011 Dear Erin 4 Park of Rec Committee 17 2011 yes, yes, yes! What a practical of innovative idea for the common good and in my humble opineou a win Win situation for all.

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also & think 3500 15 too much to charge you have to sell a lot of veggies Ho make any profit plus most Jendors travel some distance (high gas) plus long hours of they're already working real hard. D. personally cannot afford nor will not pay 500 for a basket of strawberries: Vendors @ 2500 ea or 25 Vendors @ 2000 is \$500 per week for City, would be affordable for the fadmer I vendor of fair prices for look fresh produce is passed along to consumer. Plus, more people means increased exposure for our local businesses. artist, flea marketeer y have participale en past street fairs. We all have to eat of D'm concerned about GMO'S, pesticides etc and the attitudes and direction our country 15 going in regard to These matters and especially corporate matters and enguera Supply (1.C. Hake overs of our food supply (1.C. Monsanto & Con agra Sincerely, Sandi Ms S. Yates Bonita 3+#1

May. 16 2011 11:37AM P8

RESIDENT ADDRESS

May, 16 2011 11:37AM P7

PHONE NO. : 3828946

FROM:

TO: City of Sa	iusalito/Dept of Parks and R	ecreation
Date:		
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May. 16 2011 11:36AM P6

PHONE NO. : 3828946

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TO: City of Sausalito/Dept of Parks and Recreamon
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Comments/suggestions:

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EVALUATO, CA 94965

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	YohA Gasalisalito Sty SMITO
Signature	Name/DBA 110 Caledonia St

TO: City of Sausalito/Dept of Parks and Recreation Date:

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